



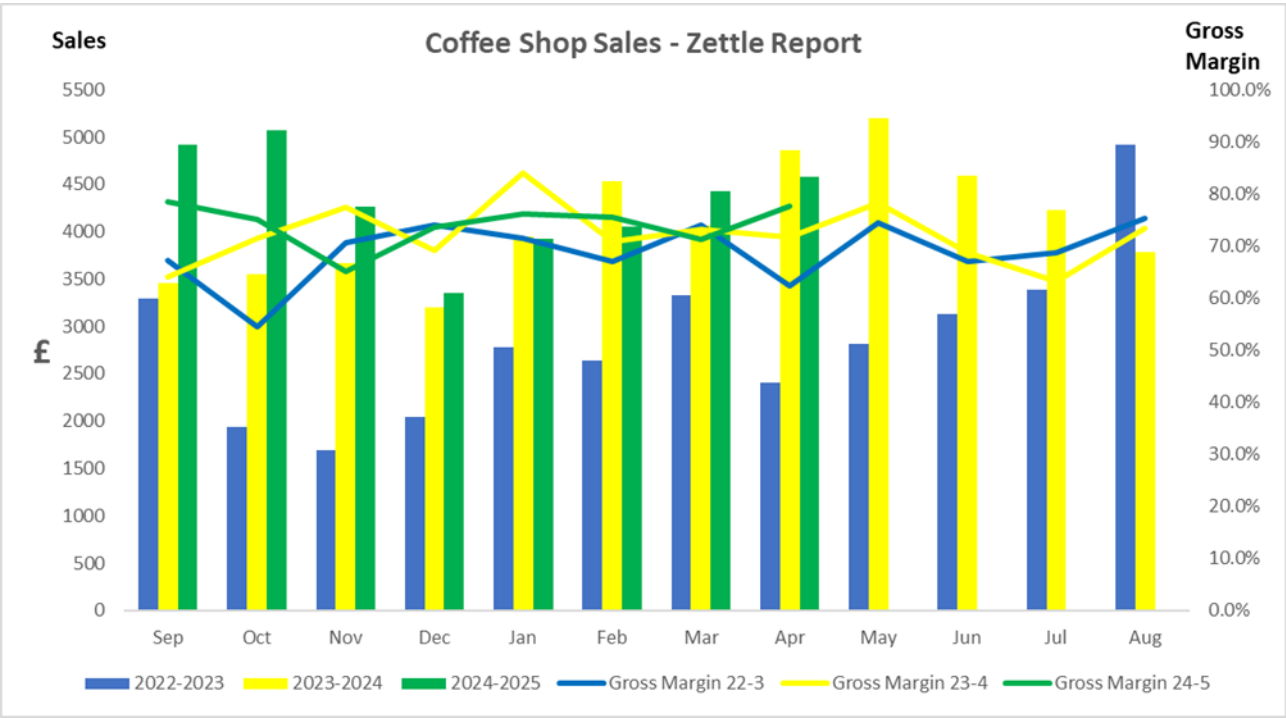
Monthly Management Report

For the period ended 30 April 2025

Prepared by
Treasurer

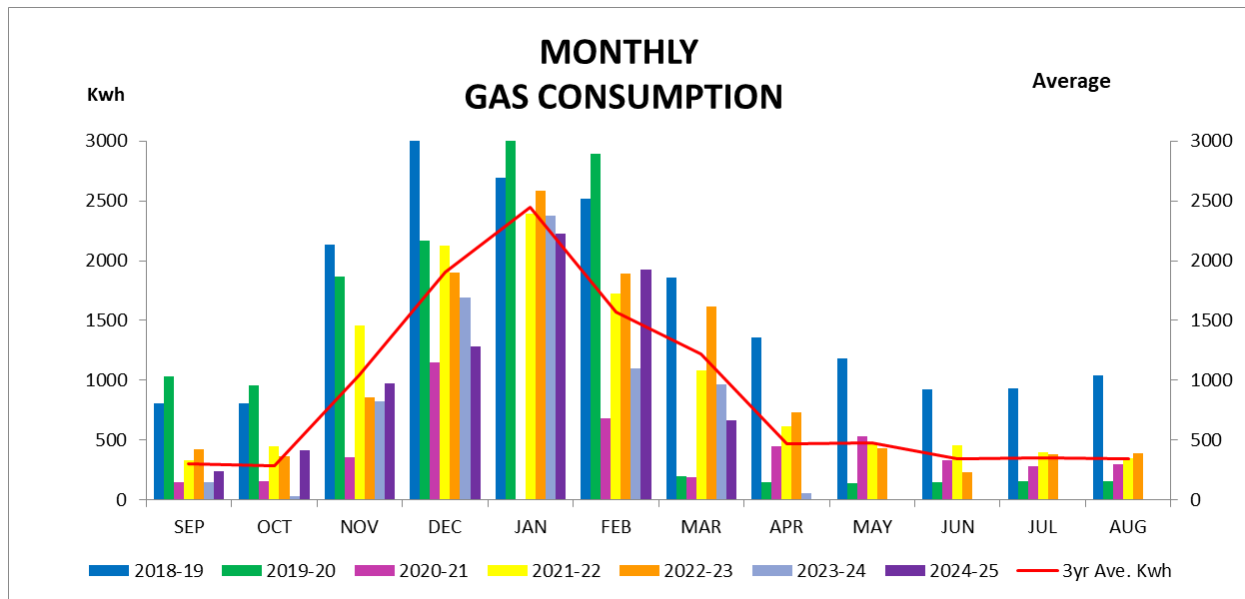
Prepared on
2 May 2025

Coffee Shop

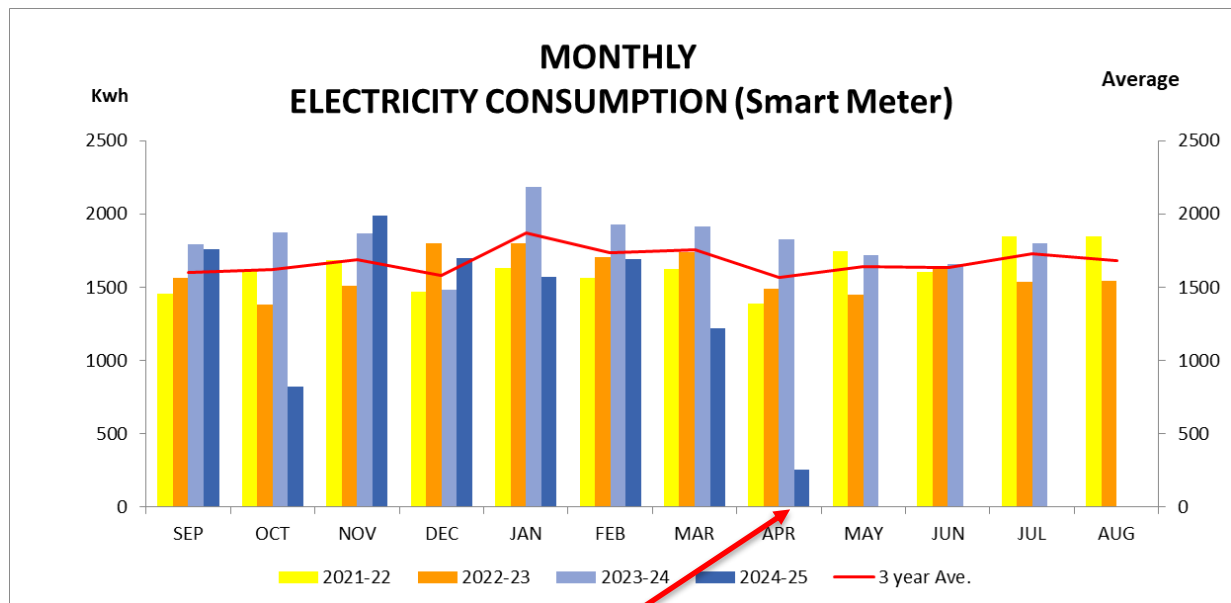


It was another busy month in the coffee shop, with 645 transactions and takings of £4,595.

Utilities

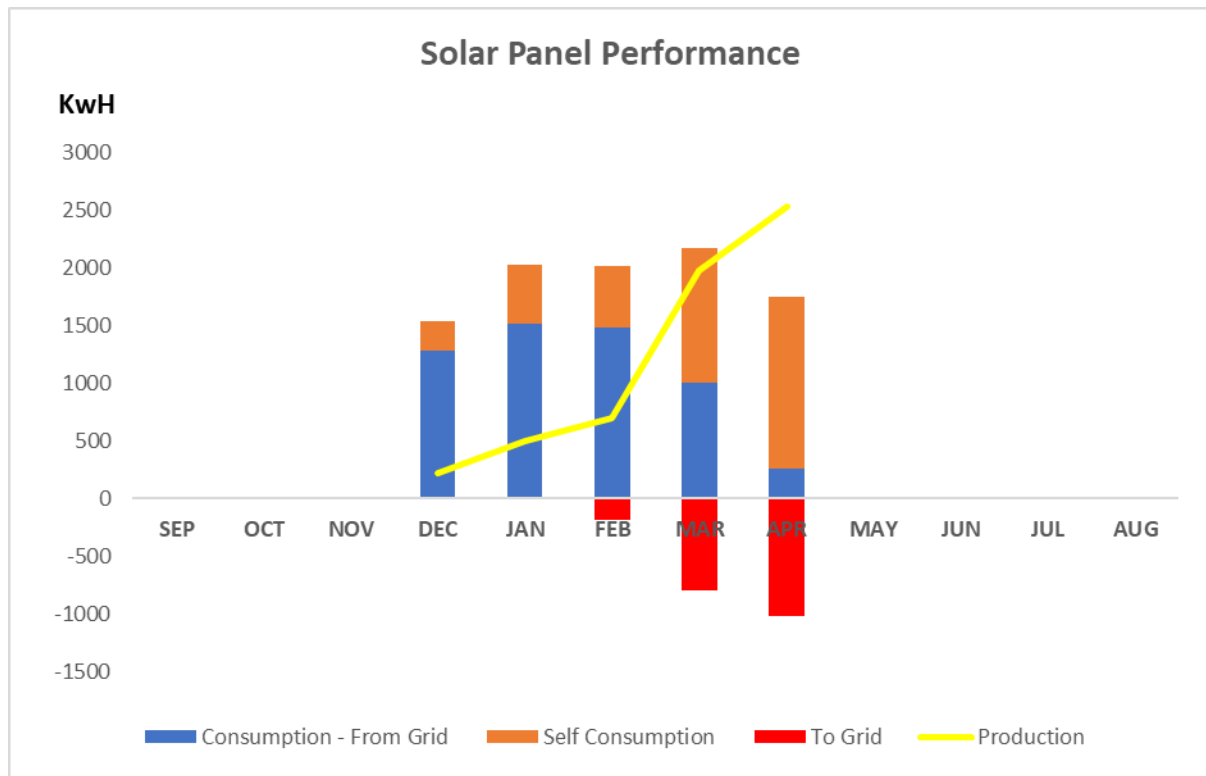


Despite an engineer visit, the gas meter is still not reporting.



A very pleasing reduction in grid consumption this month.

Solar



In this chart, we are looking at the impact that the solar panels are having on our electricity usage. The good generation figure in April has had a significant impact on the electricity which we purchase from the grid. However, during periods of high generation, we are unable either to use the electricity, or store it as the batteries are full. This surplus therefore goes back to the grid, for which we receive a nominal sum of £0.03 per KwH.

Budget vs. Actuals - Month

April 2025

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
Coffee Shop				
Bank Payments	10.80		10.80	
Card Sales		0.00	0.00	
Cash Sales		0.00	0.00	
Zettle sales	4,584.05	4,324.32	259.73	106.00626%
Total Coffee Shop	4,594.85	4,324.32	270.53	106.25601%
Donations				
Unrestricted	189.80		189.80	
Total Donations	189.80		189.80	
Hall Hire				
Deposits	50.00		50.00	
Kitchen		20.00	-20.00	
Main Hall	2,042.70	2,329.00	-286.30	87.70717%
Meeting Room	261.00	661.00	-400.00	39.48563%
Servery	94.95	129.00	-34.05	73.60465%
Total Hall Hire	2,448.65	3,139.00	-690.35	78.00733%
Total Income	7,233.30	7,463.32	-230.02	96.91799%
COST OF SALES				
C/S Costs				
Cash Adjustments		0.00	0.00	
Coffee Machines		0.00	0.00	
Furniture and Equipment		50.00	-50.00	
NI, Pension & Tax	847.78	728.26	119.52	116.41172%
Other		0.00	0.00	
Supplies	1,027.10	1,210.81	-183.71	84.82751%
Training		0.00	0.00	
Wages	2,926.50	2,907.26	19.24	100.66179%
Total C/S Costs	4,801.38	4,896.33	-94.95	98.06079%
Zettle Usage Charge	58.31	56.00	2.31	104.125%
Total Cost of Sales	4,859.69	4,952.33	-92.64	98.12937%
TOTAL	2,373.61	2,510.99	-137.38	94.52885%
EXPENDITURES				
Maintenance				
Air Conditioning Service		0.00	0.00	
Boiler & Plumbing		0.00	0.00	
Decoration	700.00	0.00	700.00	
Electrical Work		0.00	0.00	
Fire & Security Alarms		0.00	0.00	
Fire Extinguishers & PAT		0.00	0.00	
Garden and Landscaping		150.00	-150.00	
Misc.		0.00	0.00	
Repair & Maintenance	50.97	0.00	50.97	
Stair Lift Service		0.00	0.00	
Total Maintenance	750.97	150.00	600.97	500.64667%

				Total
	Actual	Budget	over Budget	% of Budget
Other Expenses				
Misc.	7.49	10.00	-2.51	74.90%
Stationery & Expenses		10.00	-10.00	
Total Other Expenses	7.49	20.00	-12.51	37.45%
Utilities				
Auditors		0.00	0.00	
Cleaning	810.00	826.80	-16.80	97.96807%
Cleaning Materials	106.44	60.31	46.13	176.48814%
Electricity	297.32	200.00	97.32	148.66%
Gas	41.39	49.00	-7.61	84.46939%
I.T.	47.00	47.00	0.00	100.00%
Public Licences		0.00	0.00	
Refuse Collection	86.80	94.75	-7.95	91.6095%
Telephone & Broadband	35.21	35.62	-0.41	98.84896%
TV License	15.00	13.25	1.75	113.20755%
Water		0.00	0.00	
Window Cleaning		0.00	0.00	
Total Utilities	1,439.16	1,326.73	112.43	108.47422%
Total Expenditures	2,197.62	1,496.73	700.89	146.82809%
NET OPERATING INCOME	175.99	1,014.26	-838.27	17.35157%
OTHER INCOME				
Other Income				
Book Exchange	15.30	10.00	5.30	153.00%
Savings Account Interest		0.00	0.00	
Total Other Income	15.30	10.00	5.30	153.00%
Total Other Income	15.30	10.00	5.30	153.00%
NET OTHER INCOME	15.30	10.00	5.30	153.00%
NET INCOME/(EXPENDITURE)	£191.29	£1,024.26	£ -832.97	18.67592%

Budget vs. Actuals - Year to Date

September 2024 - April 2025

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
Coffee Shop				
Bank Payments	384.65		384.65	
Card Sales	3,242.75	3,200.00	42.75	101.33594%
Cash Sales	1,322.55	1,124.32	198.23	117.6311%
Zettle sales	29,641.30	30,270.24	-628.94	97.92225%
Total Coffee Shop	34,591.25	34,594.56	-3.31	99.99043%
Donations				
Unrestricted	189.80		189.80	
Total Donations	189.80		189.80	
Hall Hire	106.00		106.00	
Deposits	-150.00		-150.00	
Deposits Retained	125.00		125.00	
Kitchen	50.00	160.00	-110.00	31.25%
Main Hall	19,780.49	18,632.00	1,148.49	106.16407%
Meeting Room	3,133.50	5,288.00	-2,154.50	59.25681%
Servery	1,487.15	1,032.00	455.15	144.10368%
Stage	183.00		183.00	
Total Hall Hire	24,715.14	25,112.00	-396.86	98.41964%
Unapplied Cash Payment Income	-10.40		-10.40	
Total Income	59,485.79	59,706.56	-220.77	99.63024%
COST OF SALES				
C/S Costs				
Cash Adjustments	0.00	0.00	0.00	
Coffee Machines	1,639.38	1,511.50	127.88	108.46047%
Furniture and Equipment	336.05	400.00	-63.95	84.0125%
NI, Pension & Tax	5,926.23	5,826.08	100.15	101.71899%
Other	100.00	100.00	0.00	100.00%
Supplies	8,875.66	9,686.48	-810.82	91.62936%
Training		100.00	-100.00	
Wages	23,427.48	23,258.08	169.40	100.72835%
Total C/S Costs	40,304.80	40,882.14	-577.34	98.58779%
Zettle Usage Charge	432.99	504.00	-71.01	85.91071%
Total Cost of Sales	40,737.79	41,386.14	-648.35	98.43341%
TOTAL	18,748.00	18,320.42	427.58	102.3339%
EXPENDITURES				
Maintenance				
Air Conditioning Service	275.00	286.00	-11.00	96.15385%
Boiler & Plumbing	1,202.68	167.52	1,035.16	717.93219%
Decoration	700.00	1,500.00	-800.00	46.66667%
Electrical Work	605.83	346.66	259.17	174.76201%
Fire & Security Alarms	701.99	176.80	525.19	397.05317%
Fire Extinguishers & PAT	170.00	300.00	-130.00	56.66667%
Garden and Landscaping	93.74	300.00	-206.26	31.24667%
Misc.		600.00	-600.00	

	Total			
	Actual	Budget	over Budget	% of Budget
Repair & Maintenance	1,108.48	6,200.00	-5,091.52	17.87871%
Stair Lift Service	132.00	132.00	0.00	100.00%
Total Maintenance	4,989.72	10,008.98	-5,019.26	49.85243%
Other Expenses				
Misc.	241.24	80.00	161.24	301.55%
Stationery & Expenses	18.63	80.00	-61.37	23.2875%
Total Other Expenses	259.87	160.00	99.87	162.41875%
Unapplied Cash Bill Payment Expenditure	0.00		0.00	
Utilities				
Auditors	1,630.00	1,616.16	13.84	100.85635%
Cleaning	6,591.31	6,614.40	-23.09	99.65091%
Cleaning Materials	580.35	482.48	97.87	120.28478%
Electricity	1,996.74	2,137.00	-140.26	93.43659%
Gas	394.34	866.00	-471.66	45.5358%
I.T.	717.56	432.00	285.56	166.10185%
Public Licences	154.20	446.70	-292.50	34.51981%
Refuse Collection	710.00	758.00	-48.00	93.66755%
Telephone & Broadband	284.07	284.96	-0.89	99.68768%
TV License	114.75	106.00	8.75	108.25472%
Water	270.50	270.50	0.00	100.00%
Window Cleaning	128.00	199.68	-71.68	64.10256%
Total Utilities	13,571.82	14,213.88	-642.06	95.48287%
Total Expenditures	18,821.41	24,382.86	-5,561.45	77.19115%
NET OPERATING INCOME	-73.41	-6,062.44	5,989.03	1.2109%
OTHER INCOME				
Other Income				
Book Exchange	102.64	80.00	22.64	128.30%
Savings Account Interest	481.96	460.00	21.96	104.77391%
Total Other Income	584.60	540.00	44.60	108.25926%
Total Other Income	584.60	540.00	44.60	108.25926%
NET OTHER INCOME	584.60	540.00	44.60	108.25926%
NET INCOME/(EXPENDITURE)	£511.19	£ -5,522.44	£6,033.63	-9.2566%

Balance Sheet

As of April 30, 2025

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-36,734.89
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,138,511.51
Total Fixed Asset	1,138,511.51
CASH AT BANK AND IN HAND	
Barclays Current Account	3,011.84
Barclays Savings Account	25,142.91
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle liquid account	519.65
Zettle/Paypal Bank	0.00
Total Cash at bank and in hand	28,830.80
CURRENT ASSETS	
Prepayments	61.75
Stock Asset	100.00
Zettle Cash Payments	443.90
Total Current Assets	605.65
NET CURRENT ASSETS	29,436.45
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Current Liabilities	
Accruals	1,655.22
VAT Control	-5,650.92
VAT Suspense	0.00
Zettle gift card	15.00
Total Current Liabilities	-3,980.70
Total Creditors: amounts falling due within one year	-3,980.70
NET CURRENT ASSETS (LIABILITIES)	33,417.15
TOTAL ASSETS LESS CURRENT LIABILITIES	1,171,928.66
TOTAL NET ASSETS (LIABILITIES)	£1,171,928.66
CHARITY FUNDS	
General fund - Restricted	350.00
General Fund - Unrestricted	1,169,981.99
Grant - Solar Panels - restricted	22,000.00
Solar Panels - Cost	-22,000.00
Total Grant - Solar Panels - restricted	0.00
Retained Earnings	1,085.48
Surplus/(Deficit)	511.19
Total Charity funds	£1,171,928.66

Notes

Month:

Donations: The Drama Group were misinformed regarding the correct equipment needed to control the new lighting. They have therefore reimbursed the Hall for this expense.

National Insurance: The increase to Employer contributions this month has seen our monthly cost increase by £124!

Decoration: We have now had the server and corridor to the side entrance decorated, leaving only the kitchen left to do this year. Date tbc

Repair & Maintenance: Adjustment to side entrance door.

Year to Date:

We are now £6000 ahead of budget and showing a small profit. We are also seeing more late payments by hirers, with £800 outstanding at month end, which would have further improved the situation.

Looking ahead, we have gained Trustee approval to install much needed air conditioning units in both the kitchen and coffee shop areas. This will initially be funded from reserves, although it is hoped that a grant might be obtained at a later date.

In April we submitted our joint VAT claim with the PC. The village hall claim is for £5300, but we need to await approval by HMRC.