



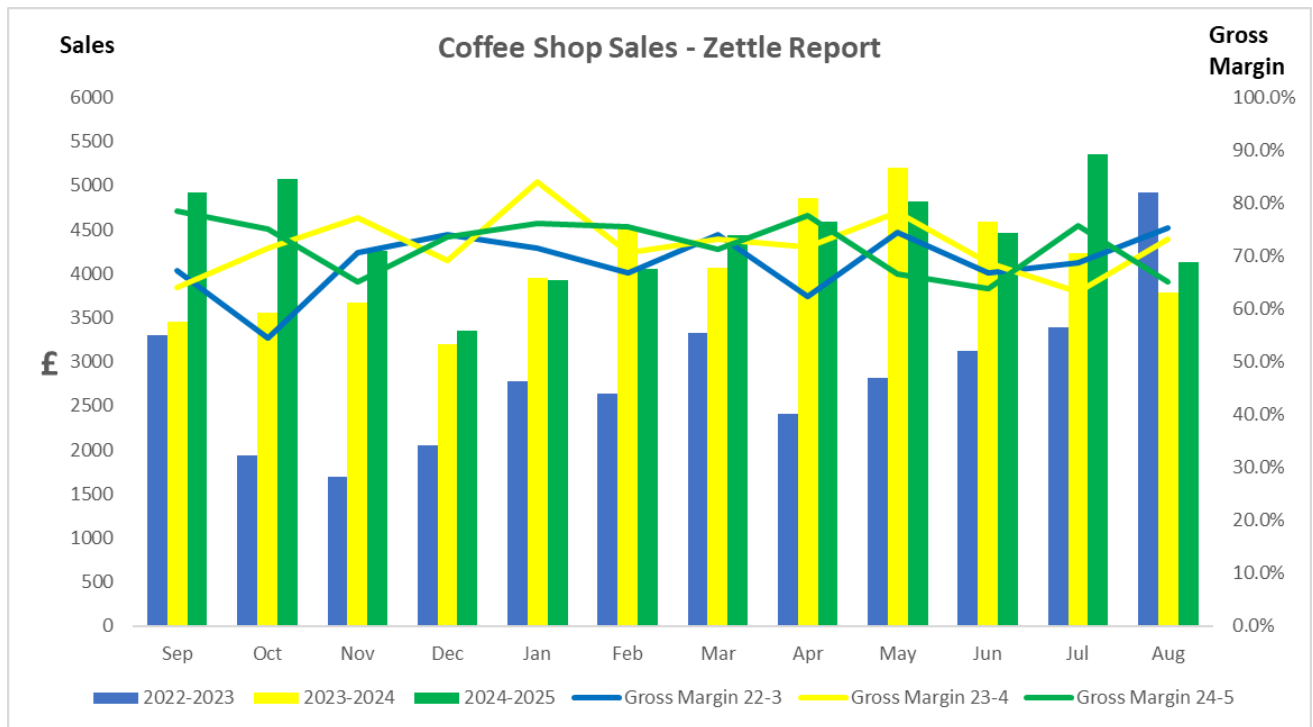
Monthly Management Report

For the period ended 31 August 2025

Prepared by
Treasurer

Prepared on
1 September 2025

Coffee Shop



August is always a variable month with footfall varying markedly from day to day. It is also affected by the provision of cakes for the Village Car Show. Takings have dropped over the years.

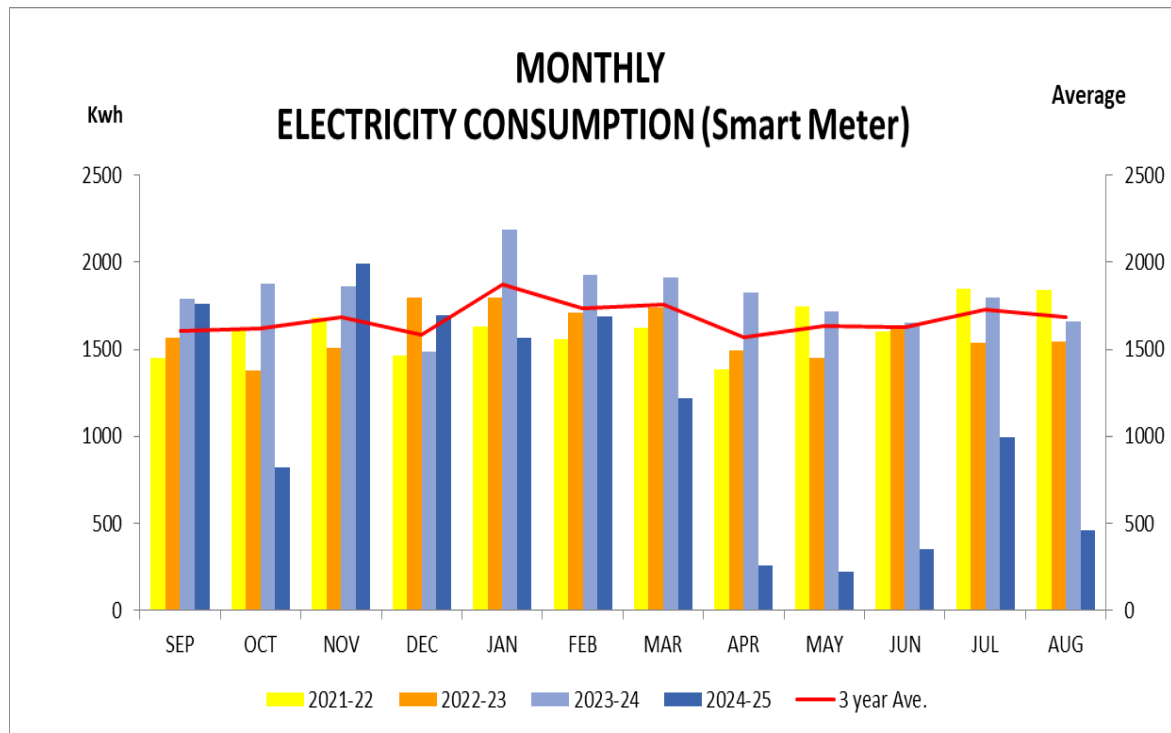
However, CS sales have increased steadily year on year:

22-23 - £34.3k

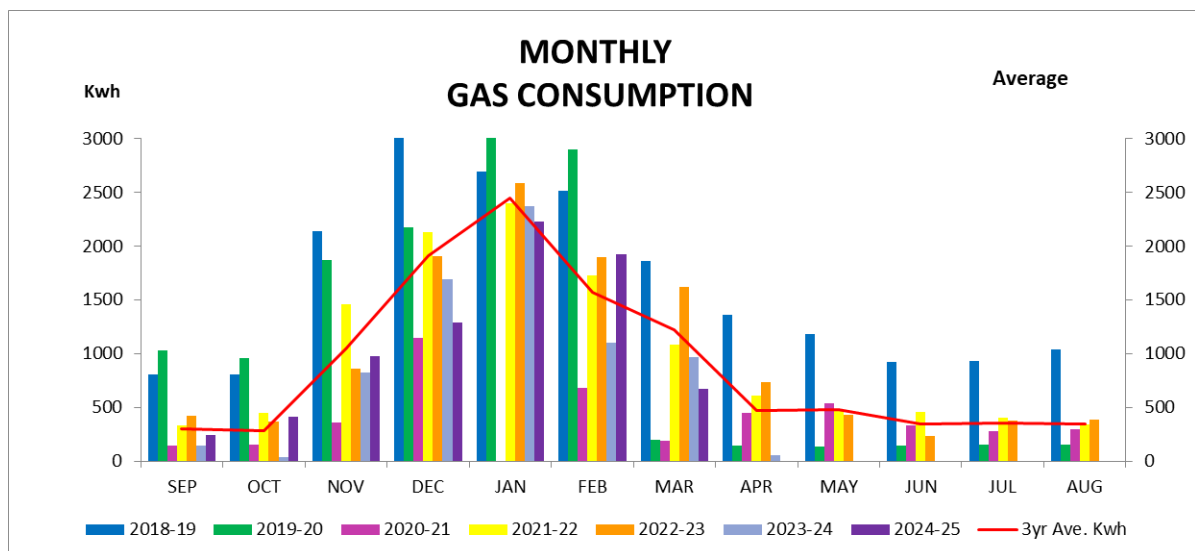
23-24 - £49k

24-25 - £53.3k

Utilities

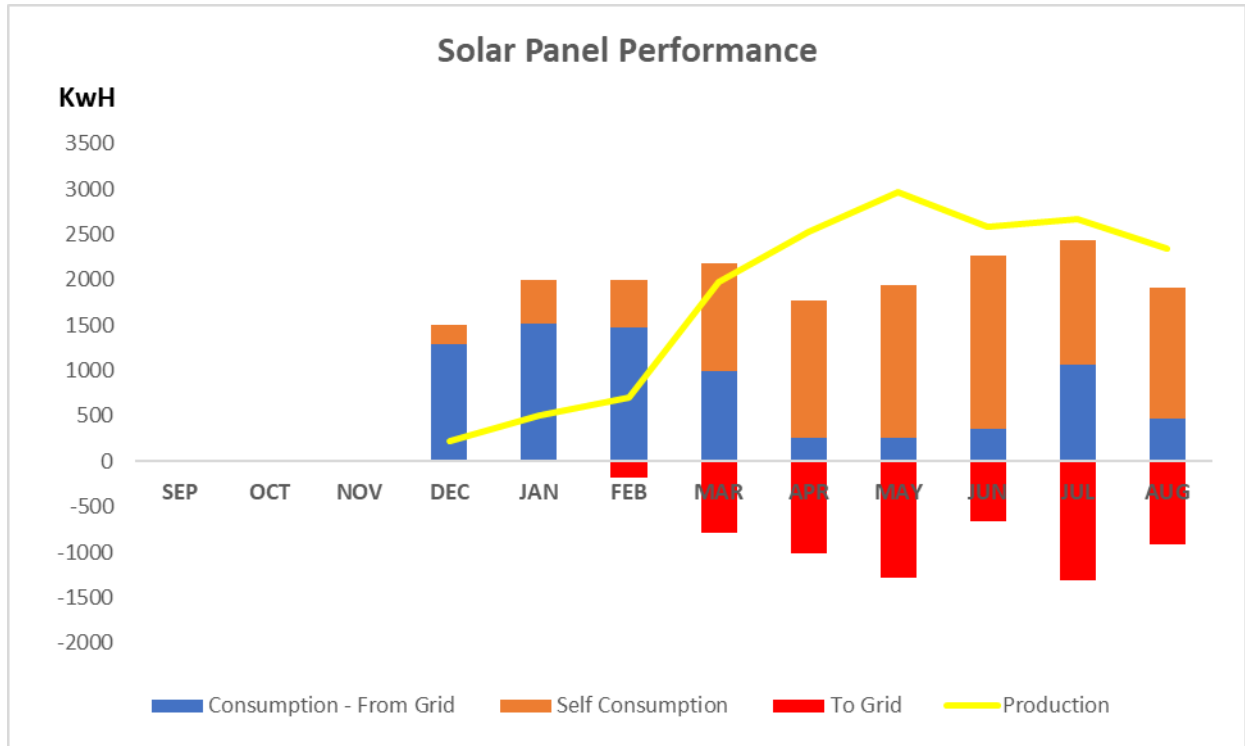


August continues to show a significant drop in electricity from the grid. It is also lower than July, when we were experimenting with the settings.



Whilst we still have no figures for gas usage, the positive is that at last the meter will be replaced in September.

Solar



August solar generation was slightly down. However, we are continuing to improve our understanding of the settings, meaning that we strive to maximize self-consumption and export whilst minimizing purchase from the grid.

The panels were installed in December 2024, but it was not until April 2025 that we finally got the tariffs and export set up. However, in recent months we are seeing significantly reduced bills and we have saved £2,100 on electricity to date.

Budget vs. Actuals - Month

August 2025

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
Coffee Shop				
Bank Payments	189.00		189.00	
Card Sales		0.00	0.00	
Cash Sales		0.00	0.00	
Zettle sales	3,940.23	4,324.32	-384.09	91.11791%
Total Coffee Shop	4,129.23	4,324.32	-195.09	95.48854%
Donations				
Unrestricted	328.82		328.82	
Total Donations	328.82		328.82	
Hall Hire				
Deposits	200.00		200.00	
Kitchen	50.00	20.00	30.00	250.00%
Main Hall	2,226.70	2,329.00	-102.30	95.60756%
Meeting Room	292.05	661.00	-368.95	44.18306%
Servery	232.75	129.00	103.75	180.42636%
Total Hall Hire	3,001.50	3,139.00	-137.50	95.61962%
Total Income	7,459.55	7,463.32	-3.77	99.94949%
COST OF SALES				
C/S Costs				
Cash Adjustments		0.00	0.00	
Coffee Machines	765.39	345.50	419.89	221.53111%
Furniture and Equipment		50.00	-50.00	
NI, Pension & Tax	848.18	728.26	119.92	116.46665%
Other		0.00	0.00	
Supplies	1,439.33	1,210.81	228.52	118.87332%
Training		0.00	0.00	
Wages	2,926.10	2,907.26	18.84	100.64803%
Total C/S Costs	5,979.00	5,241.83	737.17	114.06322%
Zettle Usage Charge	50.85	56.00	-5.15	90.80357%
Total Cost of Sales	6,029.85	5,297.83	732.02	113.81736%
TOTAL	1,429.70	2,165.49	-735.79	66.02201%
EXPENDITURES				
Maintenance				
Air Conditioning Service		0.00	0.00	
Boiler & Plumbing		0.00	0.00	
Decoration		0.00	0.00	
Electrical Work		0.00	0.00	
Fire & Security Alarms		0.00	0.00	
Fire Extinguishers & PAT		0.00	0.00	
Garden and Landscaping		0.00	0.00	
Misc.		100.00	-100.00	
Repair & Maintenance		0.00	0.00	
Stair Lift Service		0.00	0.00	
Total Maintenance		100.00	-100.00	

				Total
	Actual	Budget	over Budget	% of Budget
Other Expenses				
Misc.		10.00	-10.00	
Stationery & Expenses	14.91	10.00	4.91	149.10%
Total Other Expenses	14.91	20.00	-5.09	74.55%
Utilities				
Auditors		0.00	0.00	
Cleaning	810.00	826.80	-16.80	97.96807%
Cleaning Materials	95.45	60.31	35.14	158.26563%
Electricity	226.75	200.00	26.75	113.375%
F.I.T.	-147.53		-147.53	
Total Electricity	79.22	200.00	-120.78	39.61%
Gas	9.21	39.00	-29.79	23.61538%
I.T.	47.00	47.00	0.00	100.00%
Pest Control	188.00		188.00	
Public Licences		0.00	0.00	
Refuse Collection	86.80	94.75	-7.95	91.6095%
Telephone & Broadband	33.09	35.62	-2.53	92.89725%
TV License	15.00	13.25	1.75	113.20755%
Water		0.00	0.00	
Window Cleaning	32.00	0.00	32.00	
Total Utilities	1,395.77	1,316.73	79.04	106.00275%
Total Expenditures	1,410.68	1,436.73	-26.05	98.18685%
NET OPERATING INCOME	19.02	728.76	-709.74	2.60991%
OTHER INCOME				
Other Income				
Book Exchange	16.80	10.00	6.80	168.00%
Savings Account Interest		0.00	0.00	
Total Other Income	16.80	10.00	6.80	168.00%
Total Other Income	16.80	10.00	6.80	168.00%
NET OTHER INCOME	16.80	10.00	6.80	168.00%
NET INCOME/(EXPENDITURE)	£35.82	£738.76	£ -702.94	4.84867%

Budget vs. Actuals - Year to Date

September 2024 - August 2025

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
Coffee Shop				
Bank Payments	573.65		573.65	
Card Sales	3,242.75	3,200.00	42.75	101.33594%
Cash Sales	1,322.55	1,124.32	198.23	117.6311%
Zettle sales	48,197.75	47,567.52	630.23	101.32492%
Total Coffee Shop	53,336.70	51,891.84	1,444.86	102.78437%
Donations				
Unrestricted	518.62		518.62	
Total Donations	518.62		518.62	
Hall Hire	106.00		106.00	
Deposits	-100.00		-100.00	
Deposits Retained	175.00		175.00	
Kitchen	200.00	240.00	-40.00	83.33333%
Main Hall	28,930.64	27,948.00	982.64	103.51596%
Meeting Room	4,463.70	7,932.00	-3,468.30	56.27458%
Servery	2,201.45	1,548.00	653.45	142.21253%
Stage	183.00		183.00	
Total Hall Hire	36,159.79	37,668.00	-1,508.21	95.99604%
Unapplied Cash Payment Income	-10.40		-10.40	
Total Income	90,004.71	89,559.84	444.87	100.49673%
COST OF SALES				
C/S Costs				
Cash Adjustments	0.00	0.00	0.00	
Coffee Machines	2,800.70	2,662.50	138.20	105.19061%
Furniture and Equipment	649.47	800.00	-150.53	81.18375%
NI, Pension & Tax	9,318.75	8,739.12	579.63	106.63259%
Other	100.00	100.00	0.00	100.00%
Supplies	14,845.27	14,529.72	315.55	102.17176%
Training		100.00	-100.00	
Wages	35,238.71	34,887.12	351.59	101.00779%
Total C/S Costs	62,952.90	61,818.46	1,134.44	101.83512%
Zettle Usage Charge	680.65	728.00	-47.35	93.49588%
Total Cost of Sales	63,633.55	62,546.46	1,087.09	101.73805%
TOTAL	26,371.16	27,013.38	-642.22	97.62259%
EXPENDITURES				
Maintenance				
Air Conditioning Service	275.00	286.00	-11.00	96.15385%
Boiler & Plumbing	1,202.68	167.52	1,035.16	717.93219%
Decoration	700.00	1,500.00	-800.00	46.66667%
Electrical Work	1,322.67	346.66	976.01	381.54676%
Fire & Security Alarms	872.29	176.80	695.49	493.3767%
Fire Extinguishers & PAT	170.00	300.00	-130.00	56.66667%
Garden and Landscaping	160.64	300.00	-139.36	53.54667%
Misc.	10.83	900.00	-889.17	1.20333%

				Total
	Actual	Budget	over Budget	% of Budget
Repair & Maintenance	1,108.48	6,200.00	-5,091.52	17.87871%
Stair Lift Service	176.00	176.00	0.00	100.00%
Total Maintenance	5,998.59	10,352.98	-4,354.39	57.94071%
Other Expenses				
Misc.	241.24	120.00	121.24	201.03333%
Stationery & Expenses	33.54	120.00	-86.46	27.95%
Total Other Expenses	274.78	240.00	34.78	114.49167%
Unapplied Cash Bill Payment Expenditure	0.00		0.00	
Utilities				
Auditors	1,630.00	1,616.16	13.84	100.85635%
CCTV	66.66		66.66	
Cleaning	9,831.31	9,921.60	-90.29	99.08997%
Cleaning Materials	939.16	723.72	215.44	129.76842%
Electricity	2,461.18	2,937.00	-475.82	83.79911%
F.I.T.	-399.18		-399.18	
Total Electricity	2,062.00	2,937.00	-875.00	70.20769%
Gas	430.58	1,034.00	-603.42	41.64217%
I.T.	905.56	620.00	285.56	146.05806%
Pest Control	188.00		188.00	
Public Licences	457.35	446.70	10.65	102.38415%
Refuse Collection	1,078.90	1,137.00	-58.10	94.89006%
Telephone & Broadband	617.44	427.44	190.00	144.45068%
TV License	174.75	159.00	15.75	109.90566%
Water	590.93	551.82	39.11	107.08746%
Window Cleaning	192.00	299.52	-107.52	64.10256%
Total Utilities	19,164.64	19,873.96	-709.32	96.43091%
Total Expenditures	25,438.01	30,466.94	-5,028.93	83.49381%
NET OPERATING INCOME	933.15	-3,453.56	4,386.71	-27.01994%
OTHER INCOME				
Other Income				
Book Exchange	177.60	120.00	57.60	148.00%
Savings Account Interest	564.88	560.00	4.88	100.87143%
Total Other Income	742.48	680.00	62.48	109.18824%
Total Other Income	742.48	680.00	62.48	109.18824%
NET OTHER INCOME	742.48	680.00	62.48	109.18824%
NET INCOME/(EXPENDITURE)	£1,675.63	£ -2,773.56	£4,449.19	-60.41441%

Balance Sheet

As of August 31, 2025

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-36,734.89
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,138,511.51
Total Fixed Asset	1,138,511.51
CASH AT BANK AND IN HAND	
Barclays Current Account	3,431.25
Barclays Savings Account	30,280.04
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle Cash Payments	225.45
Zettle liquid account	502.98
Zettle/Paypal Bank	0.00
Total Cash at bank and in hand	34,596.12
CURRENT ASSETS	
Prepayments	61.75
Stock Asset	100.00
Total Current Assets	161.75
NET CURRENT ASSETS	34,757.87
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Current Liabilities	
Accruals	1,655.22
VAT Control	-2,683.23
VAT Suspense	0.00
Zettle gift card	32.45
Total Current Liabilities	-995.56
Total Creditors: amounts falling due within one year	-995.56
NET CURRENT ASSETS (LIABILITIES)	35,753.43
TOTAL ASSETS LESS CURRENT LIABILITIES	1,174,264.94
TOTAL NET ASSETS (LIABILITIES)	£1,174,264.94
CHARITY FUNDS	
General fund - Restricted	350.00
General Fund - Unrestricted	1,169,981.99
Grant - Kitchen A/C - restricted	6,960.00
Grant - Solar Panels - restricted	22,000.00
Solar Panels - Cost	-22,000.00
Total Grant - Solar Panels - restricted	0.00
Kitchen AC Unit - Cost	-5,788.16
Retained Earnings	1,085.48
Surplus/(Deficit)	1,675.63

	Total
Total Charity funds	£1,174,264.94

Notes

Month:

Coffee Machines: As well as the quarterly lease cost, we had to buy specialist cleaning materials and filters, which are very expensive.

Pest Control: Although we have never had a problem, following the recent annual Hygiene Inspection we have had to set up a contract. Apart from the monthly charge we had a one off cost for the installation of bait stations.

Year to Date: This report is actually the full year and will now be audited. It shows a positive figure of £1,675.63 and an improvement of £4,444.19 against budget.

Broadly, Income was close to Budget, with Coffee Shop ahead and Hire behind.

Coffee Shop costs were close to Budget, although within that we have had the Employer N.I. unexpected cost.

Other Costs: Overall under budget. This is part due to the lack of Gas charges since March, combined with the income from the solar panels export.

The headline contributor however was an underspend on Maintenance. We have recognized this and have a program of repairs for future years.