



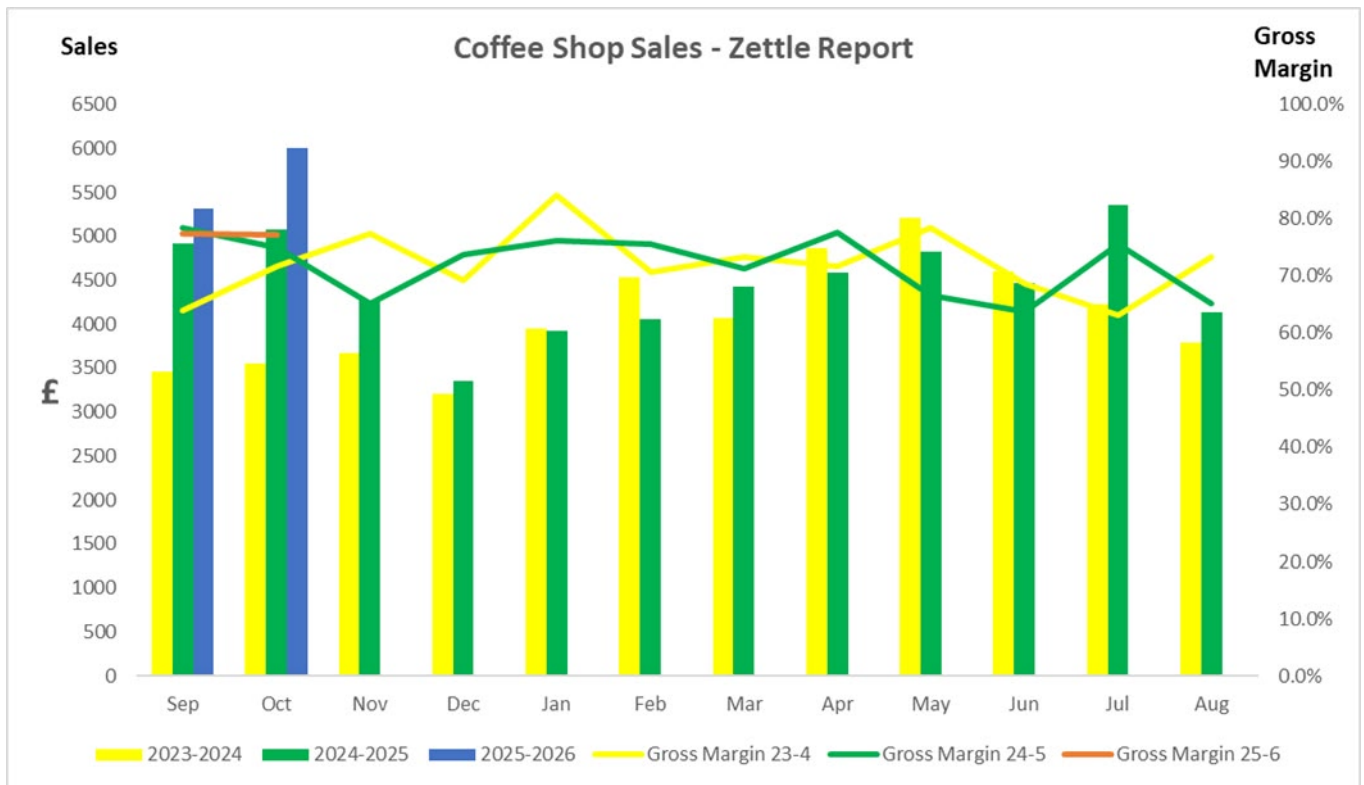
Monthly Management Report

For the period ended 31 October 2025

Prepared by
Treasurer

Prepared on
3 November 2025

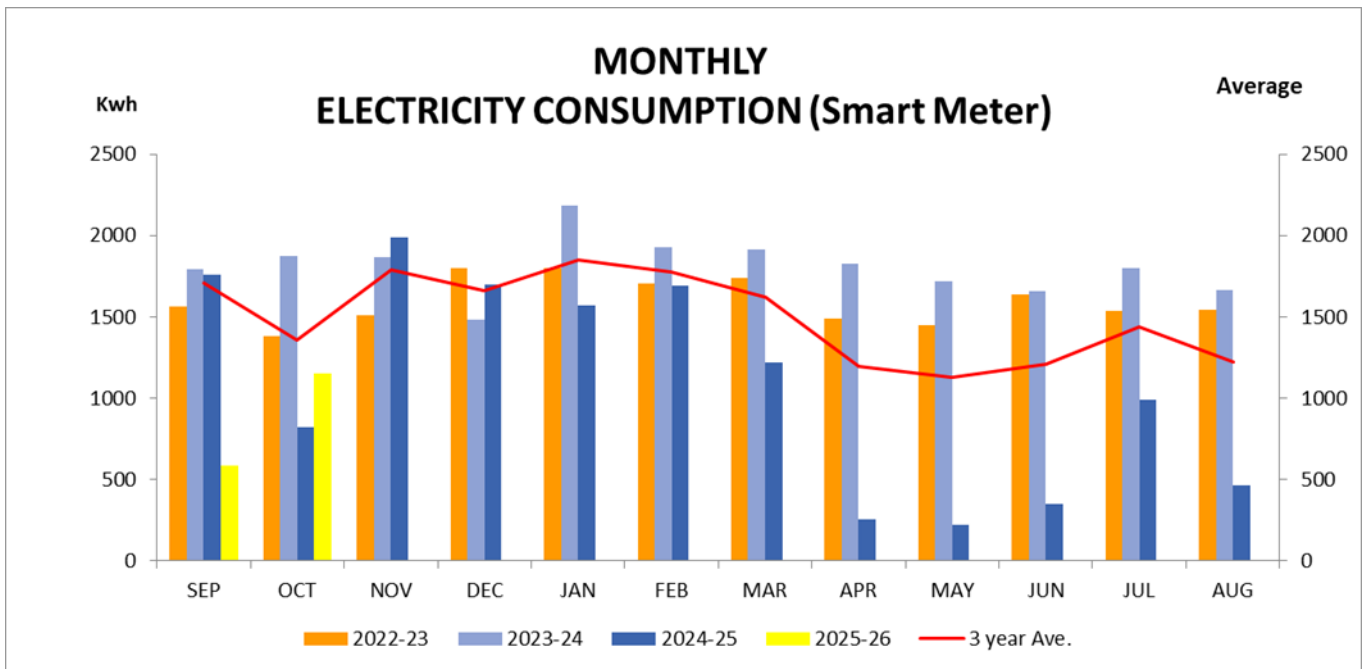
Coffee Shop



October sales were another record, at £6008! Apart from an increasing number of busy days with the flow of customers, Tash & Becky also had a number of bookings, including a buffet for 45 people.

The Gross margin is also very good at 77%.

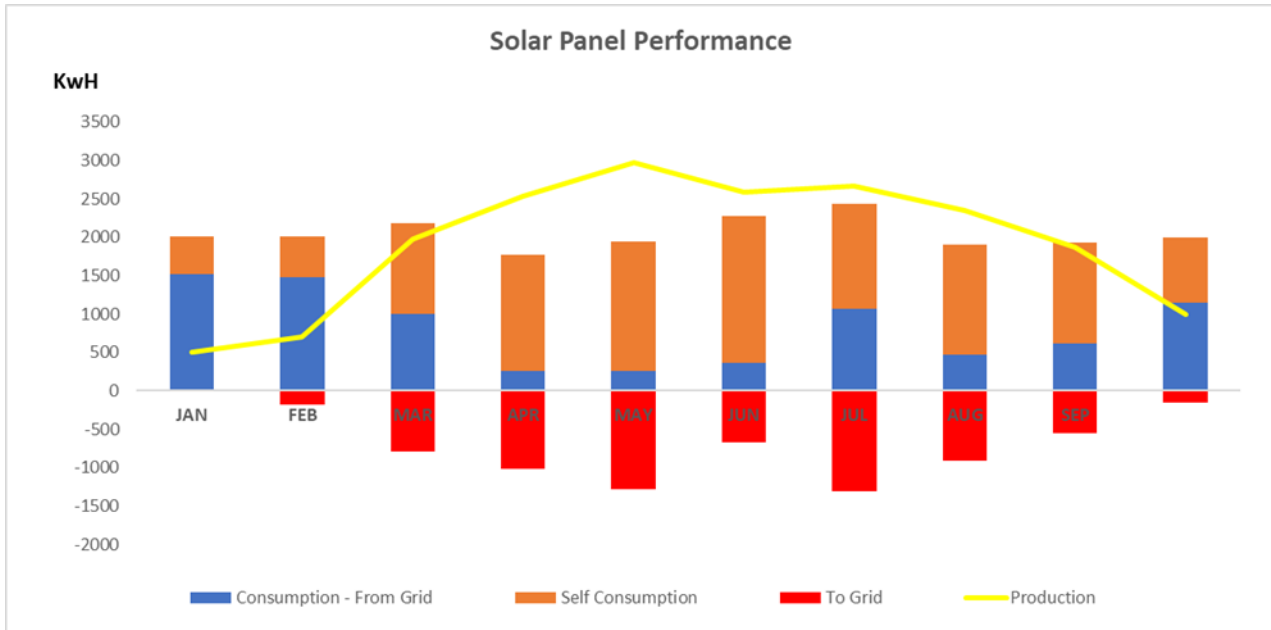
Utilities



Surprisingly, consumption is up on last year and needs investigation.

The Gas Meter saga continues, as the new meter is not reporting consumption!

Solar



Budget vs. Actuals Month

October 2025

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	360		360	
Zettle sales	5,648	4,655	993	121%
Total Coffee Shop	6,008	4,655	1,353	129%
Hall Hire				
Deposits	-189		-189	
Kitchen	100		100	
Main Hall	2,686	2,457	229	109%
Meeting Room	425	370	55	115%
Servery	185	181	4	102%
Stage		0	0	
Total Hall Hire	3,207	3,008	199	107%
Unapplied Cash Payment Income	-1		-1	
Total Income	9,214	7,663	1,551	120%
COST OF SALES				
C/S Costs				
Coffee Machines		100	-100	
Furniture and Equipment		315	-315	
NI, Pension & Tax	932	882	50	106%
Other		0	0	
Supplies	1,369	1,303	66	105%
Wages	3,052	3,043	9	100%
Total C/S Costs	5,353	5,643	-290	95%
Zettle Usage Charge	74	60	14	123%
Total Cost of Sales	5,427	5,704	-276	95%
TOTAL	3,787	1,959	1,828	193%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service		0	0	
Boiler & Plumbing	194	0	194	
Decoration		0	0	
Electrical Work	97		97	
Fire & Security Alarms		0	0	
Fire Extinguishers & PAT		0	0	
Misc.		20	-20	
Repair & Maintenance		520	-520	
Stair Lift Service		0	0	
Total Maintenance	292	540	-248	54%
Utilities				
Auditors		0	0	
CCTV		0	0	
Cleaning	0	795	-795	
Cleaning Materials	0	75	-75	
Electricity	143	195	-52	73%

				Total
	Actual	Budget	over Budget	% of Budget
F.I.T.	-64	-48	-16	133%
Total Electricity	79	147	-68	54%
Gas	-71	30	-101	-234%
I.T.	258	49	209	527%
Pest Control	48	50	-2	96%
Public Licences	177	160	17	111%
Refuse Collection	87	90	-3	96%
Telephone & Broadband	36	34	2	107%
TV License	15	15	0	100%
Water	320	0	320	
Window Cleaning	64	0	64	
Total Utilities	1,014	1,446	-431	70%
Total Expenditures	1,306	1,986	-680	66%
NET OPERATING INCOME	2,481	-26	2,507	-9,462%
OTHER INCOME				
Other Income				
Book Exchange	12	15	-3	83%
Savings Account Interest		0	0	
Total Other Income	12	15	-3	83%
Total Other Income	12	15	-3	83%
NET OTHER INCOME	12	15	-3	83%
NET INCOME/(EXPENDITURE)	£2,493	£ -11	£2,505	-22,222%

Budget vs. Actuals Year to Date

September - October, 2025

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	360		360	
Zettle sales	10,978	9,310	1,668	118%
Total Coffee Shop	11,338	9,310	2,028	122%
Hall Hire				
Deposits	111		111	
Kitchen	100		100	
Main Hall	5,606	4,914	692	114%
Meeting Room	1,009	740	269	136%
Servery	372	362	10	103%
Stage	18	0	18	
Total Hall Hire	7,216	6,016	1,200	120%
Unapplied Cash Payment Income	0		0	
Total Income	18,554	15,326	3,228	121%
COST OF SALES				
C/S Costs				
Coffee Machines		200	-200	
Furniture and Equipment		335	-335	
NI, Pension & Tax	1,843	1,764	80	105%
Other		0	0	
Supplies	2,468	2,607	-138	95%
Wages	6,071	6,086	-15	100%
Total C/S Costs	10,383	10,992	-608	94%
Zettle Usage Charge	142	121	22	118%
Total Cost of Sales	10,526	11,112	-587	95%
TOTAL	8,028	4,214	3,815	191%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service		0	0	
Boiler & Plumbing	194	0	194	
Decoration		0	0	
Electrical Work	97		97	
Fire & Security Alarms	74	88	-15	84%
Fire Extinguishers & PAT		0	0	
Garden and Landscaping	78		78	
Misc.		40	-40	
Repair & Maintenance		952	-952	
Stair Lift Service	46	0	46	
Total Maintenance	490	1,080	-590	45%
Utilities				
Auditors	3	0	3	
CCTV		0	0	
Cleaning		1,590	-1,590	
Cleaning Materials		150	-150	

				Total
	Actual	Budget	over Budget	% of Budget
Electricity	260	283	-24	92%
F.I.T.	-173	-168	-5	103%
Total Electricity	86	115	-29	75%
Gas	-81	361	-442	-22%
I.T.	305	98	207	312%
Pest Control	48	240	-192	20%
Public Licences	177	160	17	111%
Refuse Collection	195	180	15	109%
Telephone & Broadband	69	68	1	102%
TV License	30	30	0	100%
Water	320	0	320	
Window Cleaning	64	66	-2	97%
Total Utilities	1,218	3,059	-1,840	40%
Total Expenditures	1,708	4,139	-2,431	41%
NET OPERATING INCOME	6,320	75	6,245	8,411%
OTHER INCOME				
Other Income				
Book Exchange	27	30	-3	89%
Savings Account Interest	83	100	-17	83%
Total Other Income	110	130	-20	84%
Total Other Income	110	130	-20	84%
NET OTHER INCOME	110	130	-20	84%
NET INCOME/(EXPENDITURE)	£6,430	£205	£6,225	3,135%

Balance Sheet

As of October 31, 2025

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-37,998.68
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,137,247.72
Total Fixed Asset	1,137,247.72
CASH AT BANK AND IN HAND	
Barclays Current Account	6,615.89
Barclays Savings Account	32,863.22
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle Cash Payments	271.96
Zettle liquid account	842.63
Zettle/Paypal Bank	0.00
Total Cash at bank and in hand	40,750.10
CURRENT ASSETS	
Prepayments	225.12
Stock Asset	600.00
Total Current Assets	825.12
NET CURRENT ASSETS	41,575.22
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Creditors	-28.54
Total Trade Creditors	-28.54
Current Liabilities	
Accruals	2,102.11
VAT Control	-2,934.98
VAT Suspense	0.00
Zettle gift card	8.05
Total Current Liabilities	-824.82
Total Creditors: amounts falling due within one year	-853.36
NET CURRENT ASSETS (LIABILITIES)	42,428.58
TOTAL ASSETS LESS CURRENT LIABILITIES	1,179,676.30
TOTAL NET ASSETS (LIABILITIES)	£1,179,676.30
CHARITY FUNDS	
General fund - Restricted	0.00
General Fund - Unrestricted	1,170,331.00
Grant - Kitchen A/C - restricted	6,960.00
Grant - Solar Panels - restricted	0.00
Solar Panels - Cost	-15,124.96
Total Grant - Solar Panels - restricted	-15,124.96

	Total
Kitchen AC Unit - Cost	-5,788.16
Retained Earnings	16,868.29
Surplus/(Deficit)	6,430.13
Total Charity funds	£1,179,676.30

Notes

Month:

Boiler & Plumbing: Annual boiler service and repairs to ladies wc.

Electrical Work: Replacement ceiling L.E.D. lights

Cleaning: Although the hall is still being cleaned, our provider is undergoing some business changes and has been unable to provide us with invoices for 2 months.

I.T.: Annual Hallmaster licence, monthly Quickbooks fee.

Public Licences: Annual public film/TV licence

Water: Half-yearly charge

Year to Date:

We have an apparent £6200 improvement to budget. Income is £3200 up on budget, whilst costs are down. We can identify the absence of Cleaning costs – c. £1800, Gas £440, whilst phasing will account for the rest.