



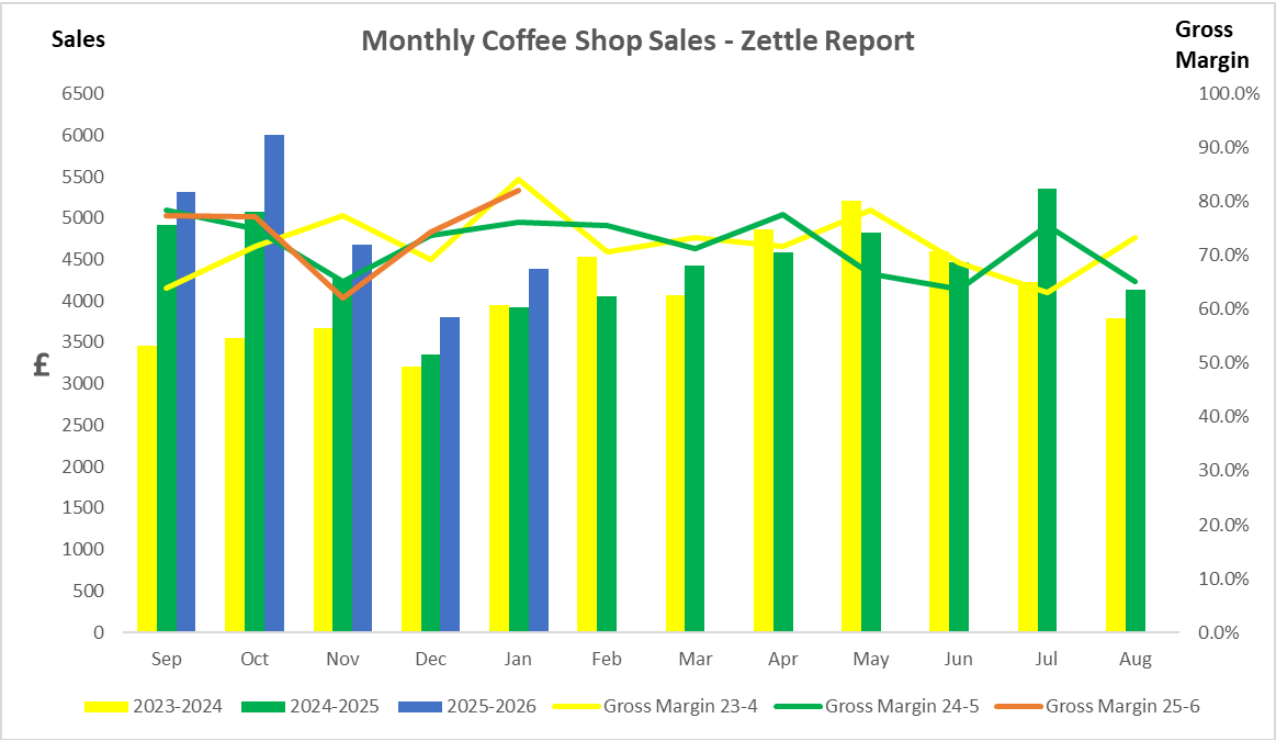
Monthly Management Report

For the period ended 31 January 2026

Prepared by
Treasurer

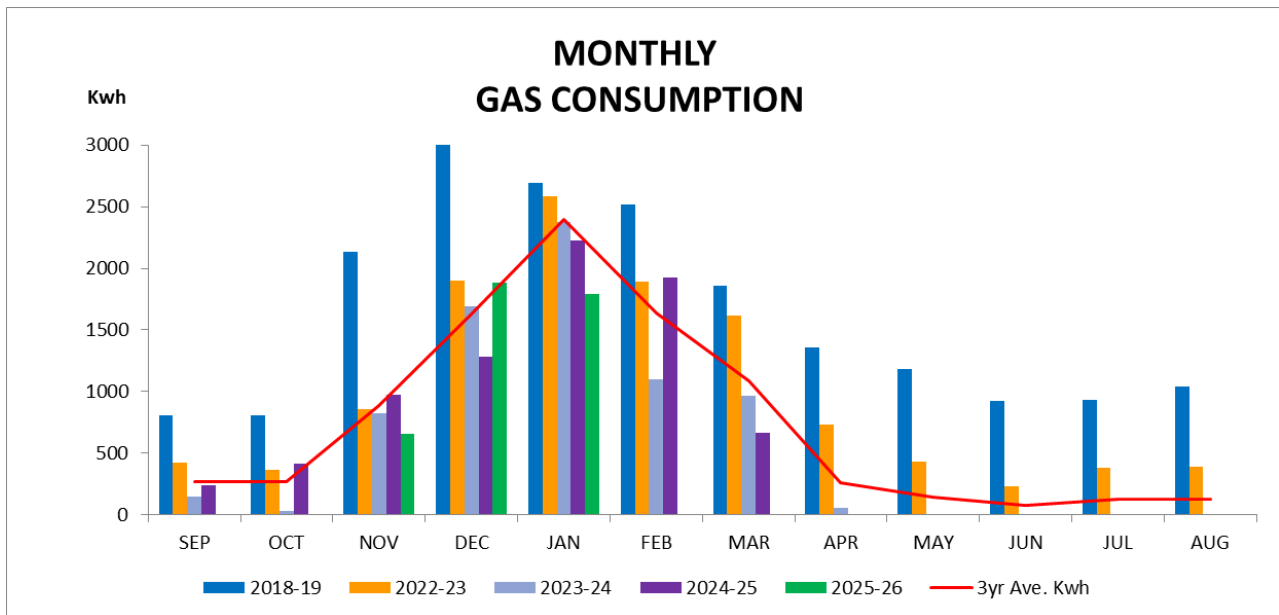
Prepared on
5 February 2026

Coffee Shop

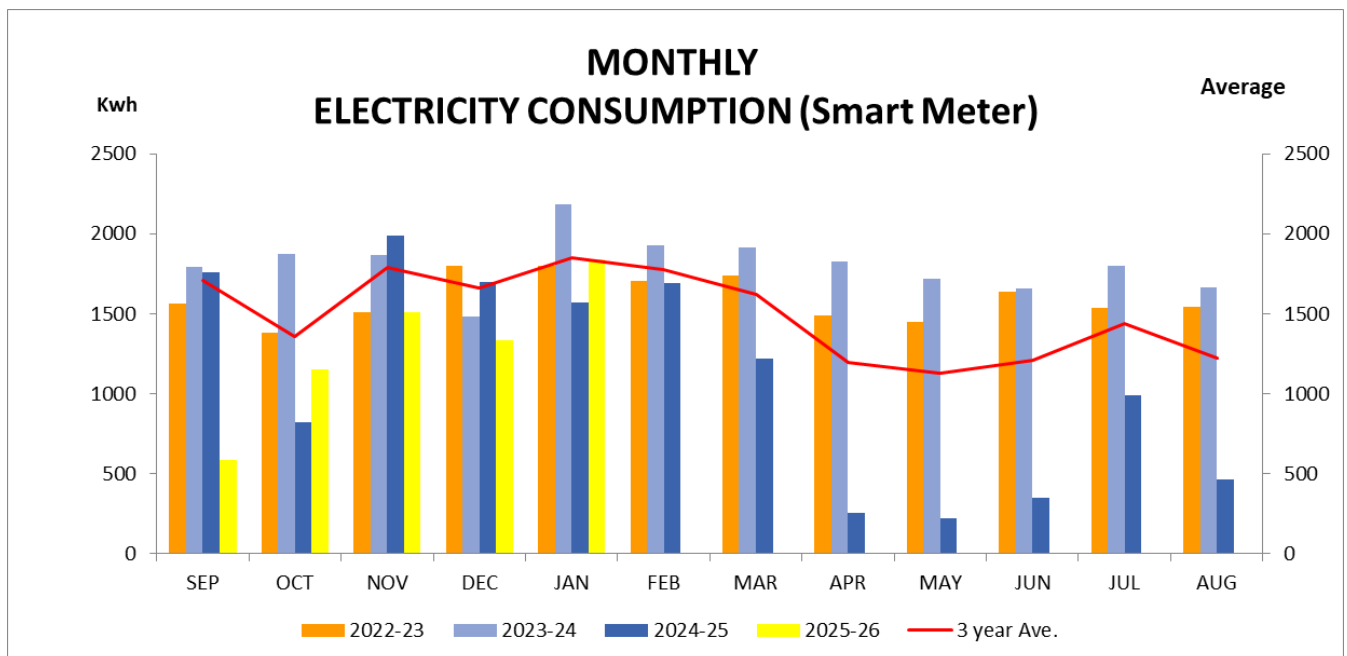


Not unexpectedly, January was very up and down, with some very quiet days, although still up on previous years. In contrast, on one day we took £468, £6 below the highest ever record!

Utilities

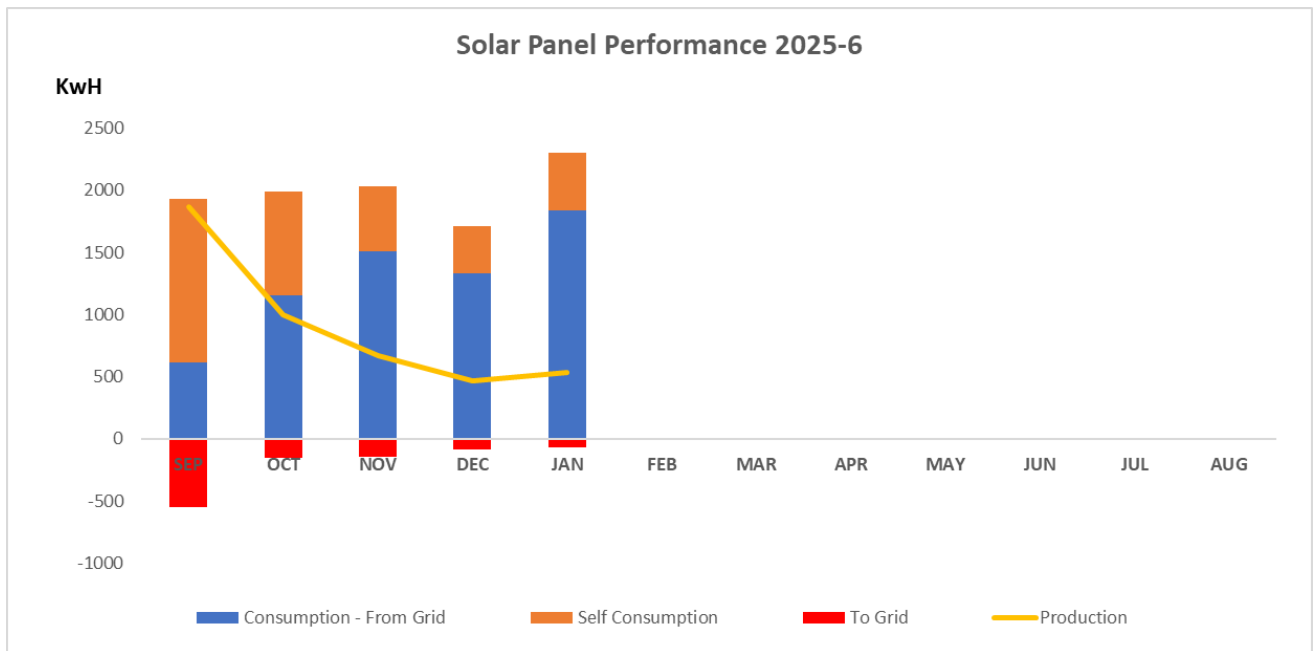


Gas consumption is down for the month v. previous years.



Electricity is up for the month, and needs to be monitored.

Solar



Not surprisingly, generation is low this month. However, we are pulling more in from the grid: 325kWh more than last year. This needs monitoring.

Budget vs. Actuals Month

January 2026

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
Coffee Shop				
Bank Payments	137		137	
Zettle sales	4,252	4,655	-403	91%
Total Coffee Shop	4,389	4,655	-266	94%
Hall Hire				
Deposits	82		82	
Main Hall	2,763	2,457	306	112%
Meeting Room	464	370	94	125%
Servery	266	181	85	147%
Stage		0	0	
Total Hall Hire	3,575	3,008	567	119%
Total Income	7,963	7,663	300	104%
COST OF SALES				
C/S Costs				
Coffee Machines		100	-100	
Furniture and Equipment		20	-20	
NI, Pension & Tax	912	882	30	103%
Other	60	0	60	
Supplies	790	1,303	-514	61%
Wages	3,019	3,043	-24	99%
Total C/S Costs	4,780	5,348	-568	89%
Zettle Usage Charge	57	60	-4	94%
Total Cost of Sales	4,837	5,409	-572	89%
TOTAL	3,127	2,254	872	139%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service		0	0	
Boiler & Plumbing	125	0	125	
Decoration	420	0	420	
Electrical Work	200		200	
Fire & Security Alarms		0	0	
Fire Extinguishers & PAT		0	0	
Misc.		20	-20	
Repair & Maintenance	1,125	520	605	216%
Stair Lift Service		0	0	
Total Maintenance	1,870	540	1,330	346%
Utilities				
Auditors		0	0	
CCTV		0	0	
Cleaning	810	795	15	102%
Cleaning Materials	75	75	0	101%
Electricity	310	324	-14	96%
F.I.T.	-10	0	-10	
Total Electricity	300	324	-24	93%

				Total
	Actual	Budget	over Budget	% of Budget
Gas	140	188	-48	74%
I.T.	47	49	-2	96%
Pest Control	48	50	-2	96%
Public Licences		0	0	
Refuse Collection	98	90	8	109%
Telephone & Broadband	33	34	-1	97%
TV License	15	15	-0	100%
Water		0	0	
Window Cleaning	32	0	32	
Total Utilities	1,599	1,620	-21	99%
Total Expenditures	3,469	2,160	1,309	161%
NET OPERATING INCOME	-342	94	-436	-362%
OTHER INCOME				
Other Income				
Book Exchange		15	-15	
Savings Account Interest		0	0	
Total Other Income		15	-15	
Total Other Income	0	15	-15	0%
NET OTHER INCOME	0	15	-15	0%
NET INCOME/(EXPENDITURE)	£ -342	£109	£ -451	-312%

Budget vs. Actuals Year to Date

September 2025 - January 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	497		497	
Zettle sales	23,690	23,275	415	102%
Total Coffee Shop	24,187	23,275	912	104%
Hall Hire				
Deposits	100		100	
Main Hall	13,058	12,285	773	106%
Meeting Room	2,121	1,850	271	115%
Servery	982	905	77	109%
Stage	18	0	18	
Total Hall Hire	16,279	15,040	1,239	108%
Unapplied Cash Payment Income	100		100	
Total Income	40,566	38,315	2,251	106%
COST OF SALES				
C/S Costs				
Coffee Machines	596	767	-170	78%
Furniture and Equipment	482	395	87	122%
NI, Pension & Tax	4,579	4,410	169	104%
Other	200	100	100	200%
Supplies	6,010	6,517	-507	92%
Wages	15,129	15,215	-86	99%
Total C/S Costs	26,996	27,403	-407	99%
Zettle Usage Charge	312	301	11	104%
Total Cost of Sales	27,308	27,705	-396	99%
TOTAL	13,257	10,610	2,647	125%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service	275	350	-75	79%
Boiler & Plumbing	319	125	194	256%
Decoration	420	500	-80	84%
Electrical Work	297		297	
Fire & Security Alarms	744	588	156	126%
Fire Extinguishers & PAT	170	200	-30	85%
Garden and Landscaping	78		78	
Misc.	12	100	-88	12%
Repair & Maintenance	1,125	2,512	-1,387	45%
Stair Lift Service	92	46	46	201%
Total Maintenance	3,532	4,421	-888	80%
Other Expenses				
Misc.	165		165	
Stationery & Expenses	7		7	
Total Other Expenses	172		172	
Utilities				
Auditors	3	1,695	-1,692	0%

				Total
	Actual	Budget	over Budget	% of Budget
CCTV		0	0	
Cleaning	4,050	3,975	75	102%
Cleaning Materials	407	375	32	109%
Electricity	1,186	1,177	9	101%
F.I.T.	-218	-192	-26	114%
Total Electricity	967	985	-17	98%
Gas	95	784	-689	12%
I.T.	446	474	-28	94%
Pest Control	144	390	-246	37%
Public Licences	495	475	20	104%
Refuse Collection	489	450	39	109%
Telephone & Broadband	176	170	6	103%
TV License	70	75	-5	93%
Water	320	332	-12	97%
Window Cleaning	96	99	-3	97%
Total Utilities	7,759	10,279	-2,520	75%
Total Expenditures	11,463	14,700	-3,237	78%
NET OPERATING INCOME	1,794	-4,090	5,884	-44%
OTHER INCOME				
Other Income				
Book Exchange	53	75	-22	70%
Savings Account Interest	177	200	-23	89%
Total Other Income	230	275	-45	84%
Total Other Income	230	275	-45	84%
NET OTHER INCOME	230	275	-45	84%
NET INCOME/(EXPENDITURE)	£2,024	£ -3,815	£5,839	-53%

Balance Sheet

As of January 31, 2026

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-37,998.68
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,137,247.72
Total Fixed Asset	1,137,247.72
CASH AT BANK AND IN HAND	
Barclays Current Account	6,185.00
Barclays Savings Account	27,957.51
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle Cash Payments	238.96
Zettle liquid account	890.22
Zettle/Paypal Bank	0.00
Total Cash at bank and in hand	35,428.09
CURRENT ASSETS	
Prepayments	225.12
Stock Asset	600.00
Total Current Assets	825.12
NET CURRENT ASSETS	36,253.21
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Creditors	-28.54
Total Trade Creditors	-28.54
Current Liabilities	
Accruals	2,102.11
VAT Control	-3,871.22
VAT Suspense	0.00
Zettle gift card	28.05
Total Current Liabilities	-1,741.06
Total Creditors: amounts falling due within one year	-1,769.60
NET CURRENT ASSETS (LIABILITIES)	38,022.81
TOTAL ASSETS LESS CURRENT LIABILITIES	1,175,270.53
TOTAL NET ASSETS (LIABILITIES)	£1,175,270.53
CHARITY FUNDS	
General fund - Restricted	0.00
General Fund - Unrestricted	1,170,331.00
Grant - Kitchen A/C - restricted	6,960.00
Grant - Solar Panels - restricted	0.00
Solar Panels - Cost	-15,124.96
Total Grant - Solar Panels - restricted	-15,124.96

	Total
Kitchen AC Unit - Cost	-5,788.16
Retained Earnings	16,868.29
Surplus/(Deficit)	2,024.36
Total Charity funds	£1,175,270.53

Notes

Month:

Income was good for the month. It is therefore a good outcome to end the month almost level, given the unforeseen expenses below (apart from Decoration.)

Boiler & Plumbing: The water boiler in the main kitchen kept tripping. This now needs replacing, at a cost of £1,582.

Decoration: The Main Kitchen was redecorated over the Christmas period.

Electrical Work: Rewiring of stage L.E.D. lights

Repair & Maintenance: Replacement motorized track for the high level blinds in the Main Hall. This cost was allowed for within the budget.

Year to Date:

We are showing a surplus of £2,024 (an improvement of £5,839 on Budget. This a reasonable position considering the cost above. However, we are still waiting on the auditor invoice and have the water boiler to pay.