



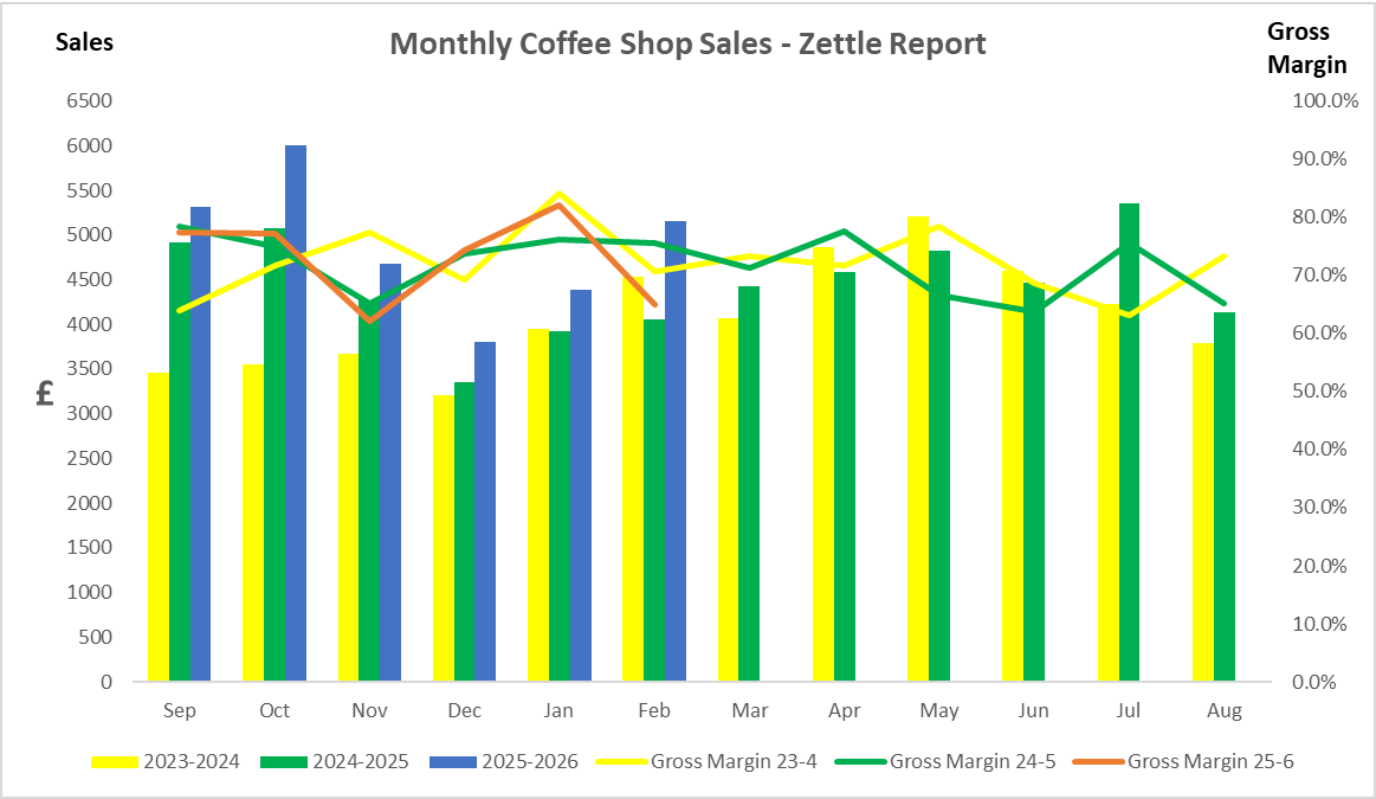
Monthly Management Report

For the period ended 28 February 2026

Prepared by
Treasurer

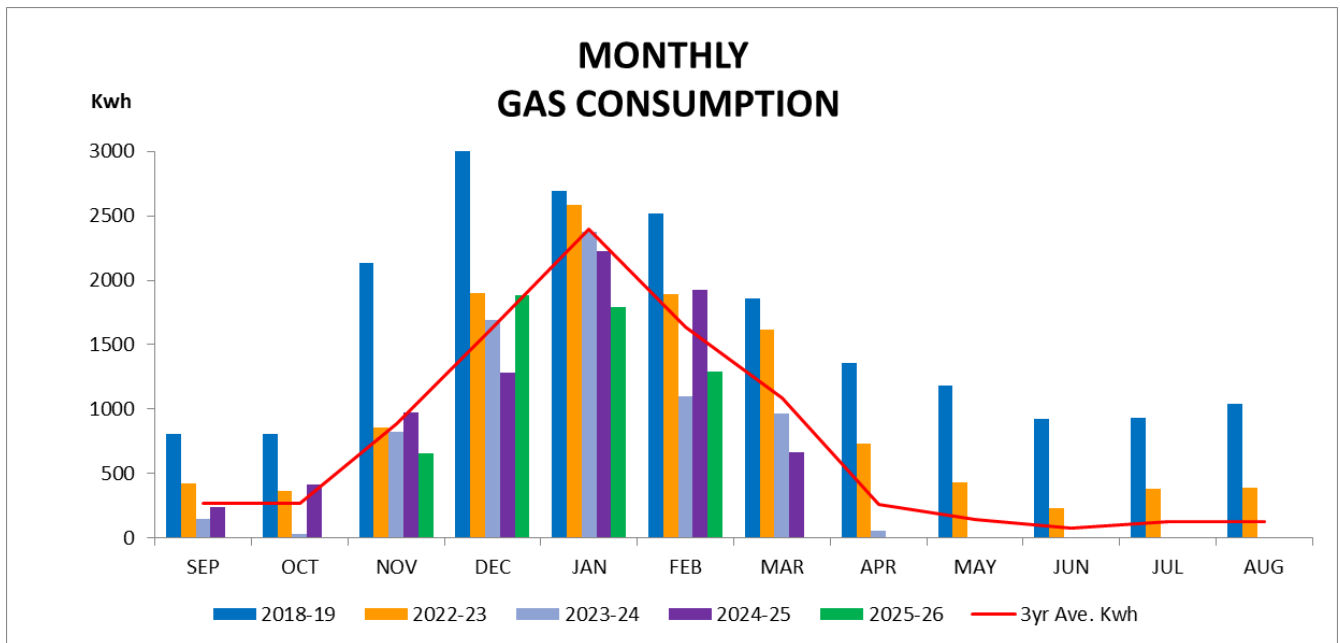
Prepared on
1 March 2026

Coffee Shop

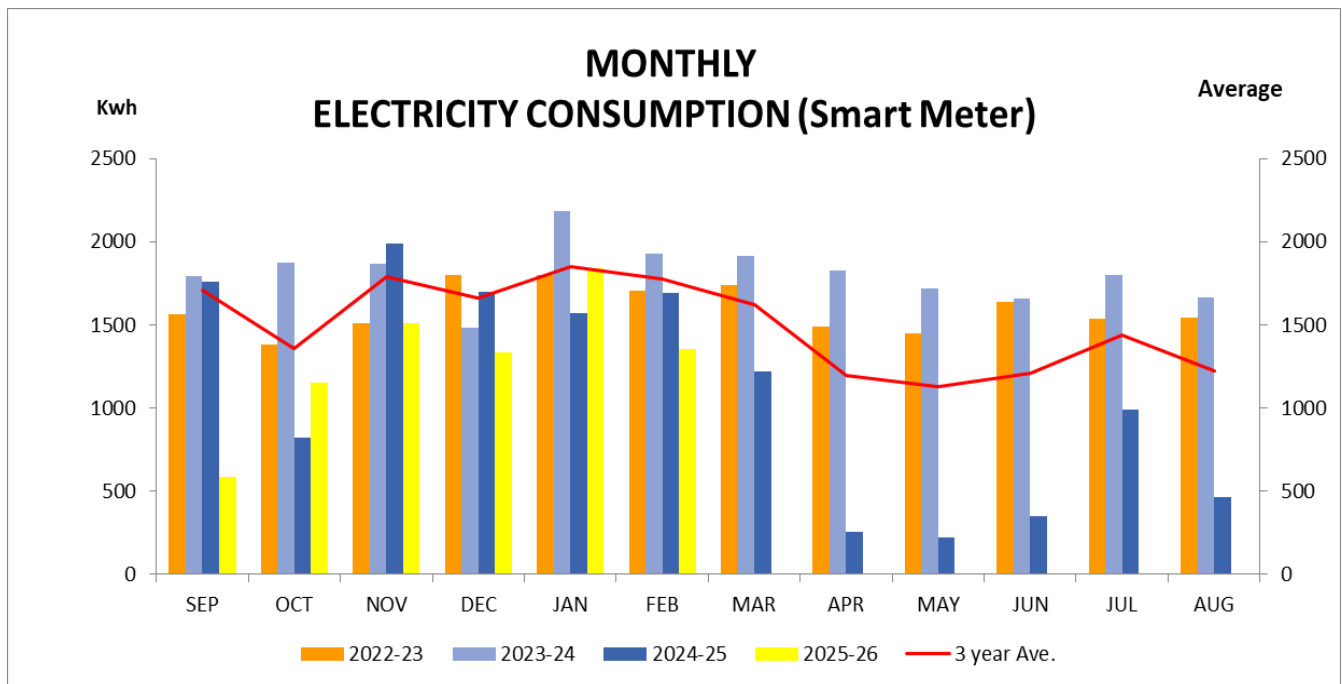


Sales continue to increase, with very few quiet days.

Utilities

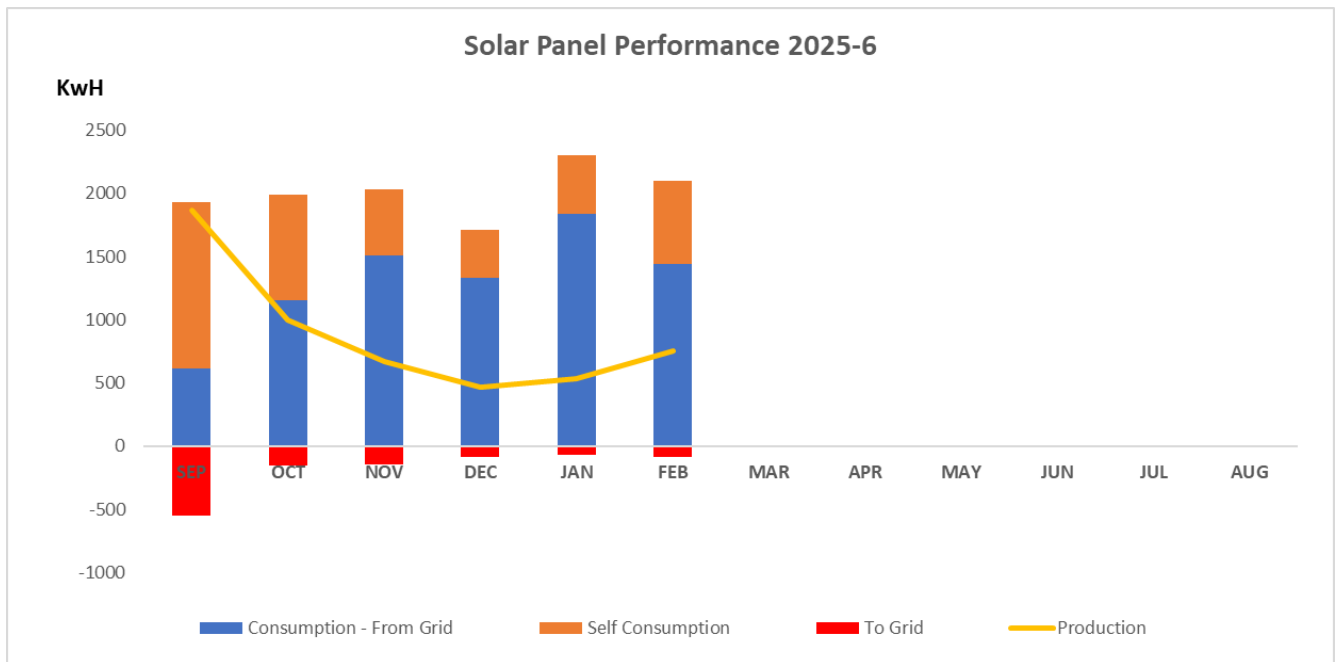


Gas usage is down for the month, but we have had ongoing problems with the boiler losing pressure, resulting in the heating not coming on.



February, although very wet, it did have a reasonable amount of sun, leading to a drop in electricity usage.

Solar



Self consumption is starting to improve as the weather gets better.

Budget vs. Actuals Month

February 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Zettle sales	5,170	4,655	515	111%
Total Coffee Shop	5,170	4,655	515	111%
Hall Hire	144		144	
Deposits	-200		-200	
Deposits Retained	25		25	
Main Hall	1,540	2,457	-917	63%
Meeting Room	518	370	148	140%
Serving	209	181	28	115%
Stage		0	0	
Total Hall Hire	2,236	3,008	-772	74%
Unapplied Cash Payment Income	-100		-100	
Total Income	7,306	7,663	-357	95%
COST OF SALES				
C/S Costs				
Coffee Machines	367	367	0	100%
Furniture and Equipment	166	20	146	828%
NI, Pension & Tax	912	882	30	103%
Other		0	0	
Supplies	1,801	1,303	497	138%
Wages	3,019	3,043	-24	99%
Total C/S Costs	6,264	5,615	649	112%
Zettle Usage Charge	69	60	8	114%
Total Cost of Sales	6,333	5,675	658	112%
TOTAL	973	1,988	-1,014	49%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service		0	0	
Boiler & Plumbing	2,000	0	2,000	
Decoration		0	0	
Fire & Security Alarms		0	0	
Fire Extinguishers & PAT		0	0	
Misc.	17	20	-3	83%
Repair & Maintenance		520	-520	
Stair Lift Service		46	-46	
Total Maintenance	2,016	586	1,431	344%
Utilities				
Auditors	1,712	0	1,712	
CCTV		0	0	
Cleaning	810	795	15	102%
Cleaning Materials	101	75	26	135%
Electricity	434	299	135	145%
F.I.T.	-7	0	-7	
Total Electricity	427	299	128	143%

				Total
	Actual	Budget	over Budget	% of Budget
Gas	135	124	11	109%
I.T.	745	49	696	1,524%
Pest Control	48	50	-2	96%
Public Licences		0	0	
Refuse Collection	98	90	8	109%
Telephone & Broadband	33	34	-1	97%
TV License	15	15	-0	100%
Water		0	0	
Window Cleaning		0	0	
Total Utilities	4,125	1,531	2,594	269%
Total Expenditures	6,141	2,117	4,024	290%
NET OPERATING INCOME	-5,167	-129	-5,039	4,013%
OTHER INCOME				
Other Income				
Book Exchange	17	15	2	115%
Savings Account Interest	75	0	75	
Total Other Income	92	15	77	613%
Total Other Income	92	15	77	613%
NET OTHER INCOME	92	15	77	613%
NET INCOME/(EXPENDITURE)	£ -5,075	£ -114	£ -4,962	4,461%

Budget vs. Actuals Year to Date

September 2025 - February 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	497		497	
Zettle sales	28,860	27,930	930	103%
Total Coffee Shop	29,357	27,930	1,427	105%
Hall Hire	144		144	
Deposits	-100		-100	
Deposits Retained	25		25	
Main Hall	14,598	14,742	-144	99%
Meeting Room	2,639	2,220	419	119%
Servery	1,191	1,086	105	110%
Stage	18	0	18	
Total Hall Hire	18,515	18,048	467	103%
Unapplied Cash Payment Income	0		0	
Total Income	47,872	45,978	1,894	104%
COST OF SALES				
C/S Costs				
Coffee Machines	963	1,133	-170	85%
Furniture and Equipment	647	415	232	156%
NI, Pension & Tax	5,491	5,292	199	104%
Other	200	100	100	200%
Supplies	7,811	7,820	-10	100%
Wages	18,148	18,258	-110	99%
Total C/S Costs	33,260	33,018	242	101%
Zettle Usage Charge	381	362	19	105%
Total Cost of Sales	33,641	33,380	261	101%
TOTAL	14,231	12,598	1,632	113%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service	275	350	-75	79%
Boiler & Plumbing	2,319	125	2,194	1,855%
Decoration	420	500	-80	84%
Electrical Work	297		297	
Fire & Security Alarms	744	588	156	126%
Fire Extinguishers & PAT	170	200	-30	85%
Garden and Landscaping	78		78	
Misc.	28	120	-92	24%
Repair & Maintenance	1,125	3,032	-1,907	37%
Stair Lift Service	92	92	0	100%
Total Maintenance	5,549	5,007	542	111%
Other Expenses				
Misc.	165		165	
Stationery & Expenses	7		7	
Total Other Expenses	172		172	
Utilities				

				Total
	Actual	Budget	over Budget	% of Budget
Auditors	1,715	1,695	20	101%
CCTV		0	0	
Cleaning	4,860	4,770	90	102%
Cleaning Materials	509	450	59	113%
Electricity	1,620	1,476	143	110%
F.I.T.	-225	-192	-33	117%
Total Electricity	1,394	1,284	110	109%
Gas	230	908	-678	25%
I.T.	1,191	523	668	228%
Pest Control	192	440	-248	44%
Public Licences	495	475	20	104%
Refuse Collection	587	540	47	109%
Telephone & Broadband	209	204	5	102%
TV License	85	90	-5	94%
Water	320	332	-12	97%
Window Cleaning	96	99	-3	97%
Total Utilities	11,884	11,810	73	101%
Total Expenditures	17,604	16,817	787	105%
NET OPERATING INCOME	-3,373	-4,219	845	80%
OTHER INCOME				
Other Income				
Book Exchange	70	90	-20	78%
Savings Account Interest	252	200	52	126%
Total Other Income	322	290	32	111%
Total Other Income	322	290	32	111%
NET OTHER INCOME	322	290	32	111%
NET INCOME/(EXPENDITURE)	£ -3,051	£ -3,929	£877	78%

Balance Sheet

As of February 28, 2026

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-37,998.68
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,137,247.72
Total Fixed Asset	1,137,247.72
CASH AT BANK AND IN HAND	
Barclays Current Account	3,266.50
Barclays Savings Account	25,032.29
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle Cash Payments	216.73
Zettle liquid account	1,099.08
Zettle/Paypal Bank	-82.80
Total Cash at bank and in hand	29,688.20
CURRENT ASSETS	
Prepayments	225.12
Stock Asset	600.00
Total Current Assets	825.12
NET CURRENT ASSETS	30,513.32
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Creditors	-28.54
Total Trade Creditors	-28.54
Current Liabilities	
Accruals	2,102.11
VAT Control	-4,515.64
VAT Suspense	0.00
Zettle gift card	8.05
Total Current Liabilities	-2,405.48
Total Creditors: amounts falling due within one year	-2,434.02
NET CURRENT ASSETS (LIABILITIES)	32,947.34
TOTAL ASSETS LESS CURRENT LIABILITIES	1,170,195.06
TOTAL NET ASSETS (LIABILITIES)	£1,170,195.06
CHARITY FUNDS	
General fund - Restricted	0.00
General Fund - Unrestricted	1,170,331.00
Grant - Kitchen A/C - restricted	6,960.00
Grant - Solar Panels - restricted	0.00
Solar Panels - Cost	-15,124.96
Total Grant - Solar Panels - restricted	-15,124.96

	Total
Kitchen AC Unit - Cost	-5,788.16
Retained Earnings	16,868.29
Surplus/(Deficit)	-3,051.11
Total Charity funds	£1,170,195.06

Notes

Month:

Although the income was close to Budget, we had a very expensive month, leading to a deficit to Budget of £4,962.

Hall Hire: Perhaps the short month caught people out, but we have £1500 unpaid hire invoices at the end of February.

Supplies: The main driver is Hunts, which is paid a month in arrears. We are therefore seeing the costs of a busy January, combined with restocking after the Christmas shutdown.

Boiler & Plumbing: The sink in the main disabled toilet was damaged. The main cost was to replace the hot water heater in the kitchen.

Auditors: A phasing issue, as the invoice was budgeted to arrive in December, but is in line with budget.

I.T.: There was a charge of £689 for annual support for Quickbooks from the auditors.

Year to Date: Despite the additional expenditure above, we are £877 ahead of budget, albeit with a loss of £3,051. Whilst they were, in the main, unexpected, we do have a level of contingency within the budget.

What is perhaps concerning is that we are now beginning to see big costs coming through as the hall and its fittings, as they are nearly 10 years old.