



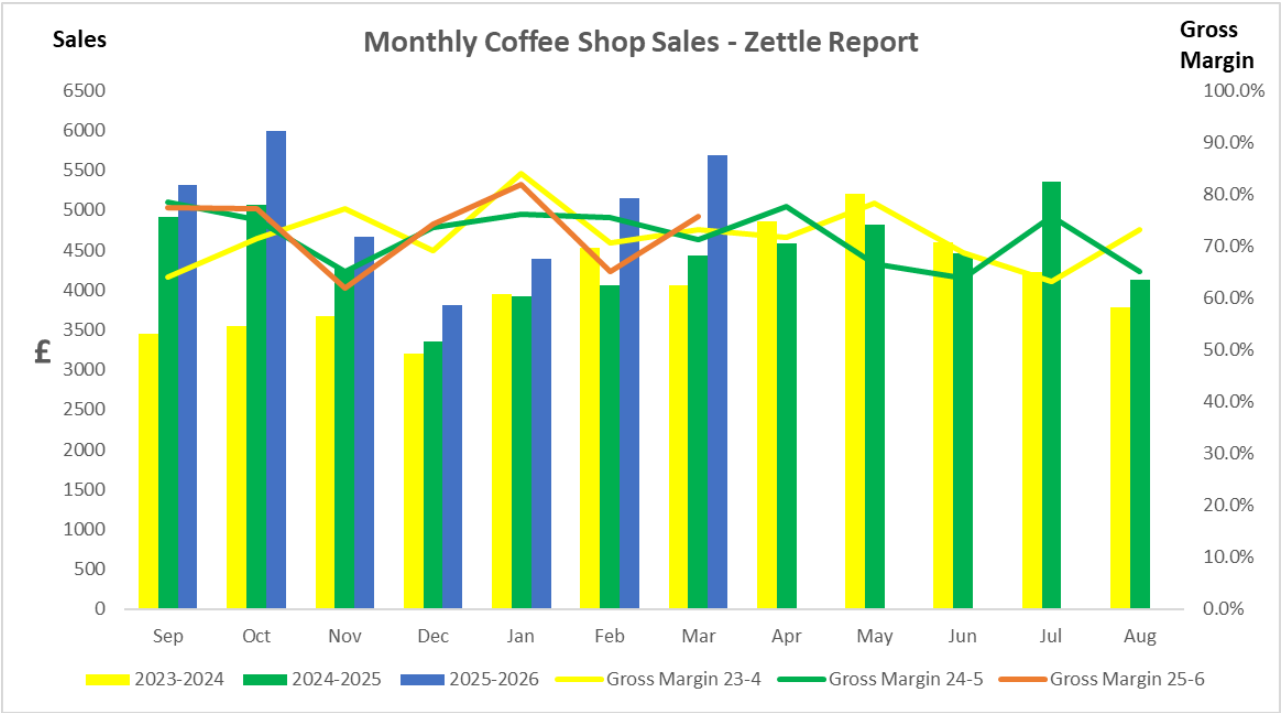
Monthly Management Report

For the period ended 31 March 2026

Prepared by
Treasurer

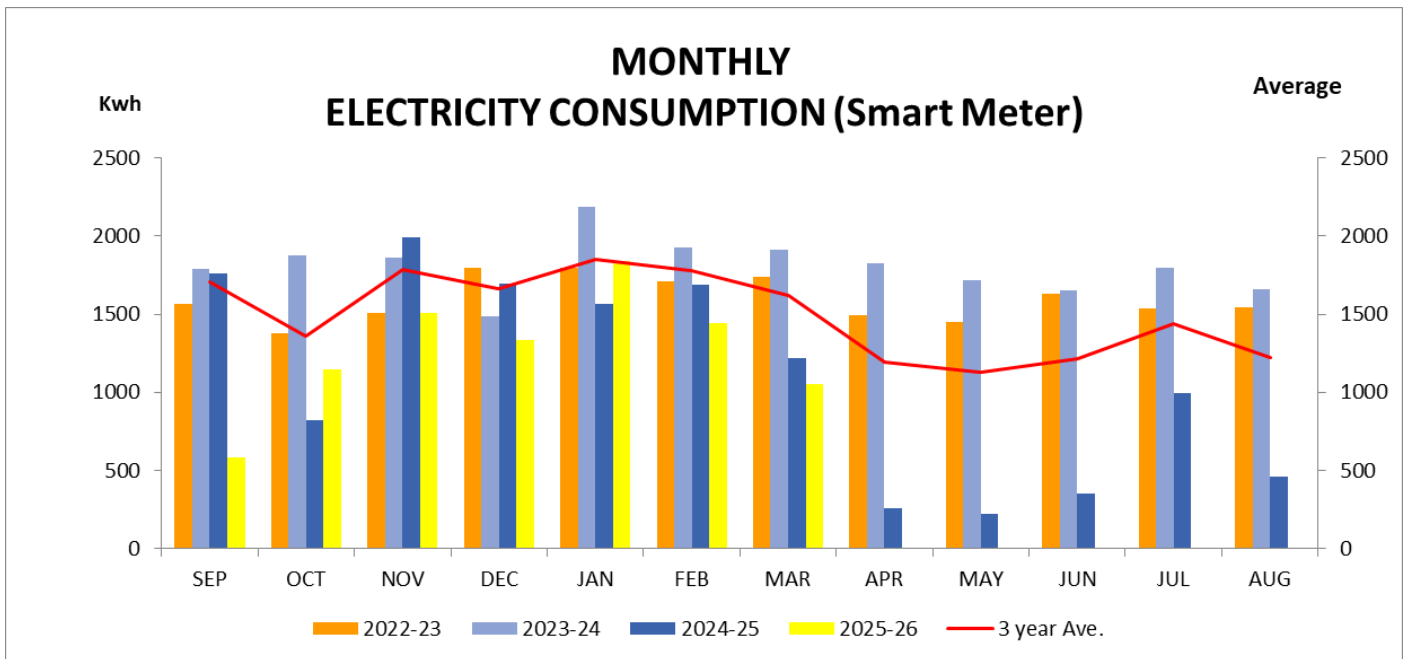
Prepared on
1 April 2026

Coffee Shop

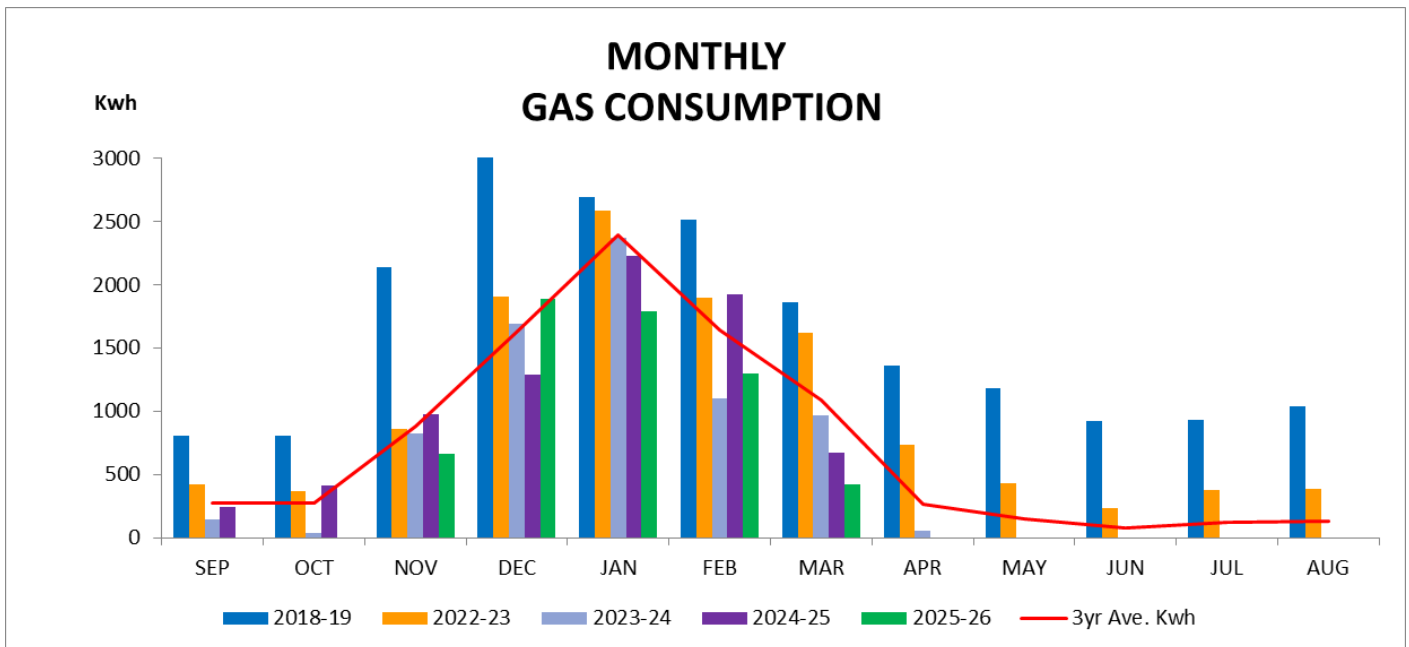


Sales have improved month on month, with March achieving the second highest ever. Gross margin is at 73.5% for the year, which is very good for the retail catering sector. Tash and Becky are to be congratulated on continuing to grow the coffee shop and making it such a thriving community enterprise.

Utilities

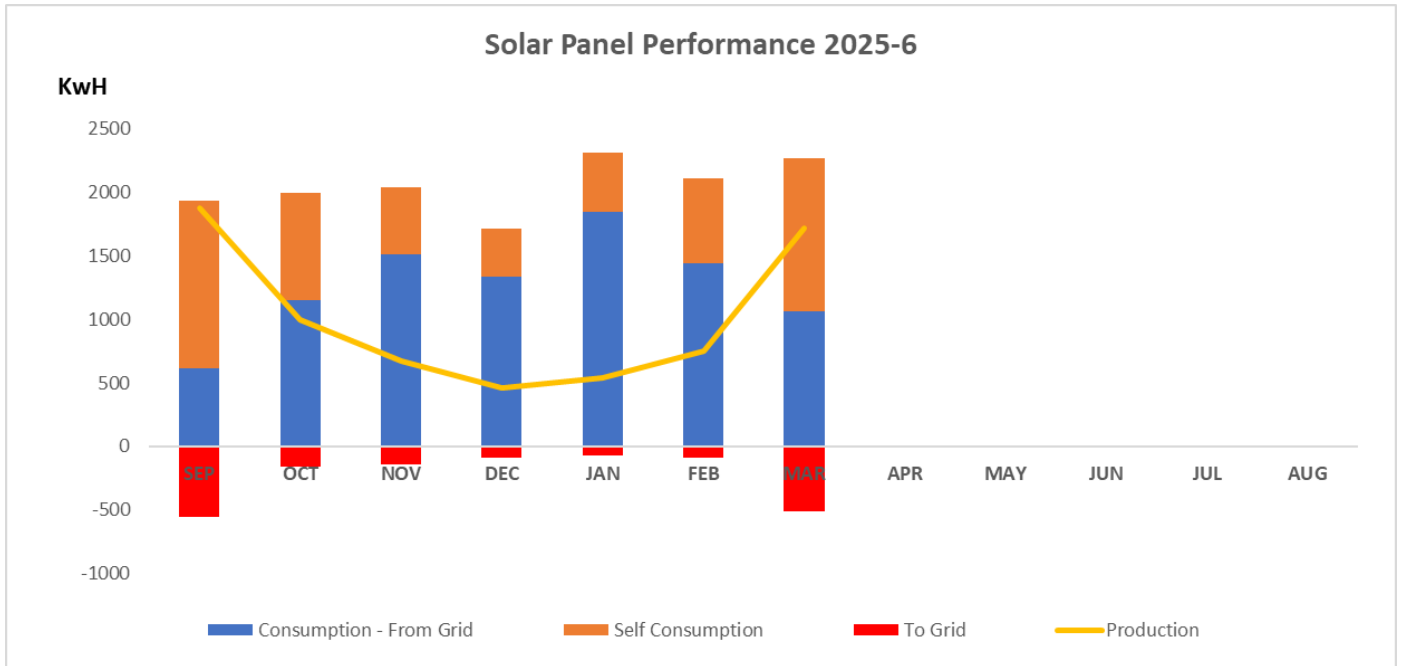


A good generation month leading to reduced demand from the grid – particularly pleasing as we now have the aircon in the coffee shop increasing demand.



It is good to see the gas usage down.

Solar



Budget vs. Actuals Month

March 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	128		128	
Zettle sales	5,569	4,655	914	120%
Total Coffee Shop	5,697	4,655	1,042	122%
Hall Hire				
Deposits	50		50	
Main Hall	3,567	2,457	1,110	145%
Meeting Room	348	370	-22	94%
Servery	184	181	3	101%
Stage	11	190	-180	6%
Total Hall Hire	4,159	3,198	961	130%
Total Income	9,856	7,853	2,003	126%
COST OF SALES				
C/S Costs				
Cash Adjustments	-0		-0	
Coffee Machines	230	100	130	230%
Furniture and Equipment		20	-20	
NI, Pension & Tax	912	882	30	103%
Other	78	0	78	
Supplies	1,380	1,303	76	106%
Wages	3,019	3,043	-24	99%
Total C/S Costs	5,618	5,348	270	105%
Zettle Usage Charge	73	60	13	121%
Total Cost of Sales	5,691	5,409	282	105%
TOTAL	4,165	2,444	1,720	170%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service		0	0	
Boiler & Plumbing	270	0	270	
Decoration		0	0	
Fire & Security Alarms		0	0	
Fire Extinguishers & PAT		0	0	
Garden and Landscaping	20		20	
Misc.		20	-20	
Repair & Maintenance		520	-520	
Stair Lift Service	46	0	46	
Total Maintenance	336	540	-204	62%
Other Expenses				
Stationery & Expenses	6		6	
Total Other Expenses	6		6	
Utilities				
Auditors		0	0	
CCTV		0	0	
Cleaning	810	795	15	102%

				Total
	Actual	Budget	over Budget	% of Budget
Cleaning Materials	106	75	31	142%
Electricity	0	210	-210	
F.I.T.	0	-48	48	
Total Electricity		162	-162	
Gas	0	99	-99	
I.T.	56	49	7	115%
Pest Control	48	50	-2	96%
Public Licences		0	0	
Refuse Collection	123	90	33	137%
Telephone & Broadband	33	34	-1	97%
TV License	15	15	-0	100%
Water		0	0	
Window Cleaning		66	-66	
Total Utilities	1,191	1,434	-243	83%
Total Expenditures	1,534	1,974	-441	78%
NET OPERATING INCOME	2,631	470	2,161	560%
OTHER INCOME				
Other Income				
Book Exchange	11	15	-4	71%
Savings Account Interest	75	100	-25	75%
Total Other Income	85	115	-30	74%
Total Other Income	85	115	-30	74%
NET OTHER INCOME	85	115	-30	74%
NET INCOME/(EXPENDITURE)	£2,716	£585	£2,132	464%

Budget vs. Actuals Year to Date

September 2025 - March 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	625		625	
Zettle sales	34,428	32,585	1,843	106%
Total Coffee Shop	35,053	32,585	2,468	108%
Hall Hire	144		144	
Deposits	-50		-50	
Deposits Retained	25		25	
Main Hall	18,183	17,199	984	106%
Meeting Room	2,966	2,590	376	115%
Servery	1,377	1,267	110	109%
Stage	29	190	-162	15%
Total Hall Hire	22,674	21,246	1,428	107%
Unapplied Cash Payment Income	0		0	
Total Income	57,727	53,831	3,896	107%
COST OF SALES				
C/S Costs				
Cash Adjustments	-0		-0	
Coffee Machines	1,193	1,233	-40	97%
Furniture and Equipment	647	435	212	149%
NI, Pension & Tax	6,403	6,173	229	104%
Other	278	100	178	278%
Supplies	9,190	9,124	66	101%
Wages	21,167	21,301	-134	99%
Total C/S Costs	38,879	38,366	512	101%
Zettle Usage Charge	454	422	32	107%
Total Cost of Sales	39,332	38,788	544	101%
TOTAL	18,395	15,043	3,353	122%
EXPENDITURES				
Maintenance		0	0	
Air Conditioning Service	275	350	-75	79%
Boiler & Plumbing	2,589	125	2,464	2,071%
Decoration	420	500	-80	84%
Electrical Work	297		297	
Fire & Security Alarms	744	588	156	126%
Fire Extinguishers & PAT	170	200	-30	85%
Garden and Landscaping	98		98	
Misc.	28	140	-112	20%
Repair & Maintenance	1,125	3,552	-2,427	32%
Stair Lift Service	138	92	46	151%
Total Maintenance	5,885	5,547	338	106%
Other Expenses				
Misc.	165		165	
Stationery & Expenses	13		13	
Total Other Expenses	178		178	

				Total
	Actual	Budget	over Budget	% of Budget
Utilities				
Auditors	1,715	1,695	20	101%
CCTV		0	0	
Cleaning	5,670	5,565	105	102%
Cleaning Materials	615	525	90	117%
Electricity	1,620	1,686	-66	96%
F.I.T.	-225	-240	15	94%
Total Electricity	1,394	1,446	-52	96%
Gas	230	1,007	-777	23%
I.T.	1,247	572	675	218%
Pest Control	240	490	-250	49%
Public Licences	495	475	20	104%
Refuse Collection	711	630	81	113%
Telephone & Broadband	242	238	4	102%
TV License	100	105	-5	95%
Water	320	332	-12	97%
Window Cleaning	96	165	-69	58%
Total Utilities	13,075	13,245	-170	99%
Total Expenditures	19,138	18,791	346	102%
NET OPERATING INCOME	-742	-3,749	3,006	20%
OTHER INCOME				
Other Income				
Book Exchange	81	105	-24	77%
Savings Account Interest	252	300	-48	84%
Total Other Income	333	405	-72	82%
Total Other Income	333	405	-72	82%
NET OTHER INCOME	333	405	-72	82%
NET INCOME/(EXPENDITURE)	£ -409	£ -3,344	£2,934	12%

Balance Sheet

As of March 31, 2026

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-37,998.68
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,137,247.72
Total Fixed Asset	1,137,247.72
CASH AT BANK AND IN HAND	
Barclays Current Account	3,052.57
Barclays Savings Account	27,032.29
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle Cash Payments	461.88
Zettle liquid account	1,580.34
Zettle/Paypal Bank	-82.80
Total Cash at bank and in hand	32,200.68
CURRENT ASSETS	
Prepayments	225.12
Stock Asset	600.00
Total Current Assets	825.12
NET CURRENT ASSETS	33,025.80
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Creditors	-28.54
Total Trade Creditors	-28.54
Current Liabilities	
Accruals	2,102.11
VAT Control	-4,634.86
VAT Suspense	0.00
Zettle gift card	-1.95
Total Current Liabilities	-2,534.70
Total Creditors: amounts falling due within one year	-2,563.24
NET CURRENT ASSETS (LIABILITIES)	35,589.04
TOTAL ASSETS LESS CURRENT LIABILITIES	1,172,836.76
TOTAL NET ASSETS (LIABILITIES)	£1,172,836.76
CHARITY FUNDS	
General fund - Restricted	0.00
General Fund - Unrestricted	1,170,331.00
Grant - Kitchen A/C - restricted	6,960.00
Grant - Solar Panels - restricted	0.00
Solar Panels - Cost	-15,124.96
Total Grant - Solar Panels - restricted	-15,124.96

	Total
Kitchen AC Unit - Cost	-5,788.16
Retained Earnings	16,868.29
Surplus/(Deficit)	-409.41
Total Charity funds	£1,172,836.76

Notes

Month: March was a good month financially, with very good income from both the Coffee Shop and Hire.

Coffee Shop Bank Payment: Bowls club buffet.

It was also a relatively quiet month on expenditure:

Boiler & Plumbing: Every month we appear to have issues in this area. This month we had to repair the wash basin in the disabled toilet again, whilst the boiler needed repair.

Electricity & Gas: Octopus failed to provide an invoice, so no costs appear this month.

The net result is a £2132 improvement against budget.

Year to Date: We are £2934 better than budget and almost at breakeven. Typically the next months tend to be quieter, with the majority of expense occurring in the early part of the financial year, so I expect us to at least achieve budget.