



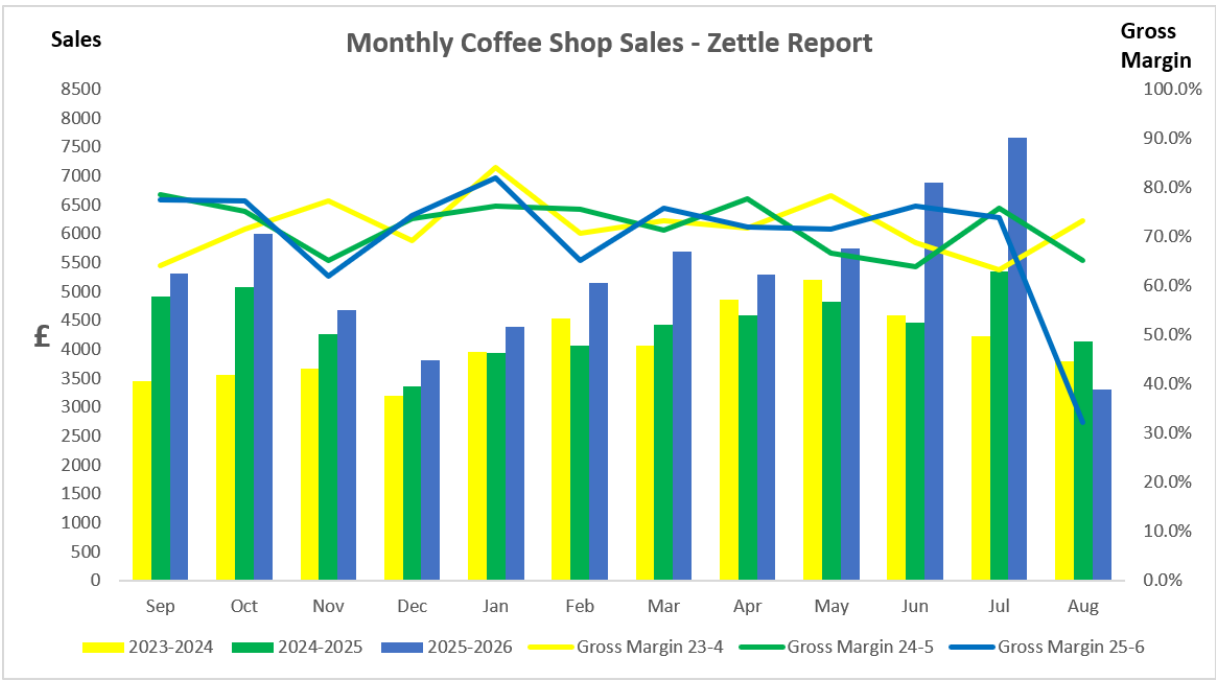
Monthly Management Report

For the period ended 31 August 2026

Prepared by
Treasurer

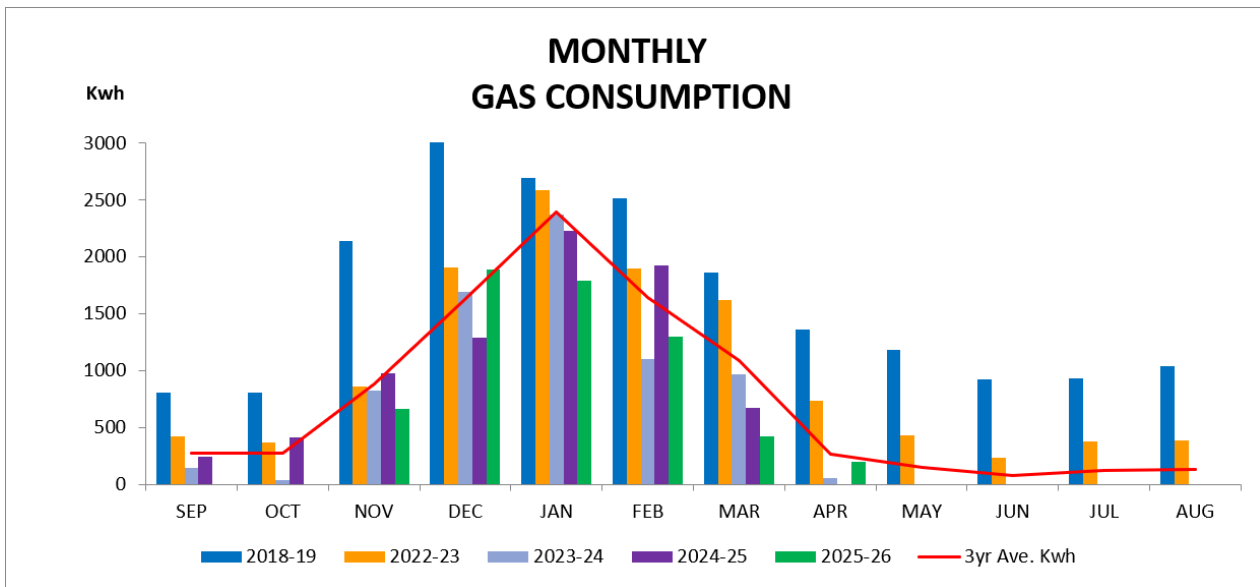
Prepared on
1 September 2026

Coffee Shop

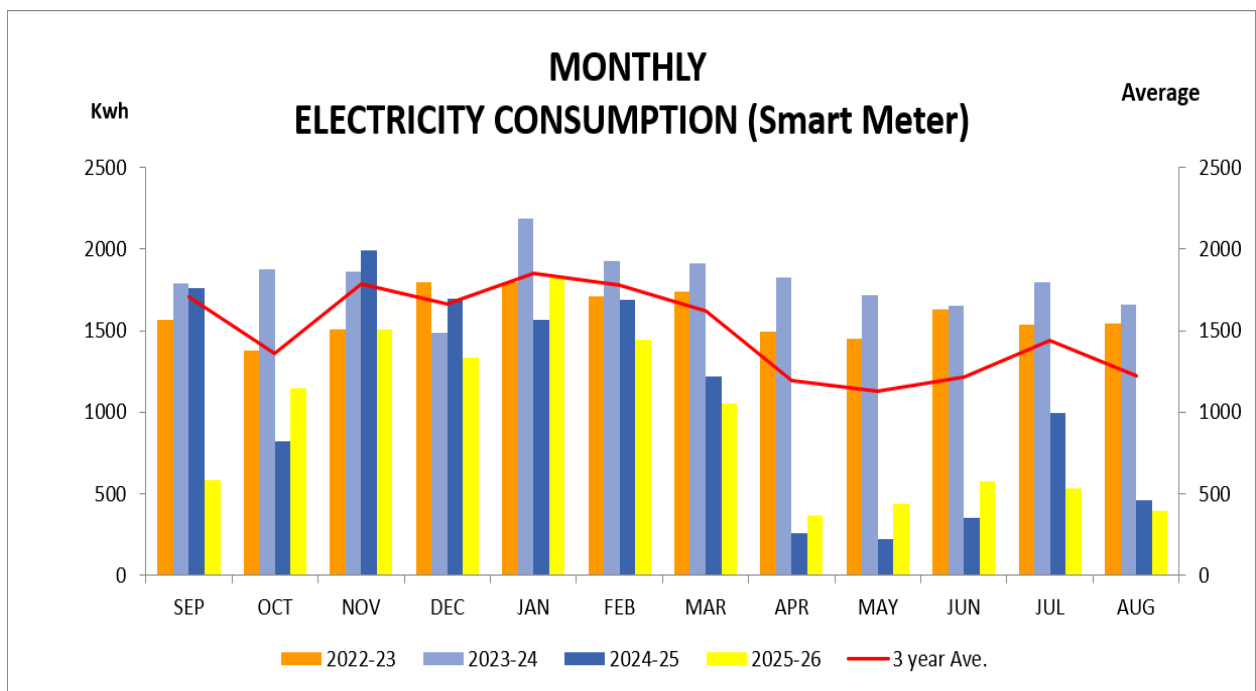


Staff holidays led to a significant drop in sales in August. Most of the supplies are purchased on account, payable the month following. As a result, there is a considerable apparent drop in margin as we pay for the supplies which drove the high sales in July.

Utilities

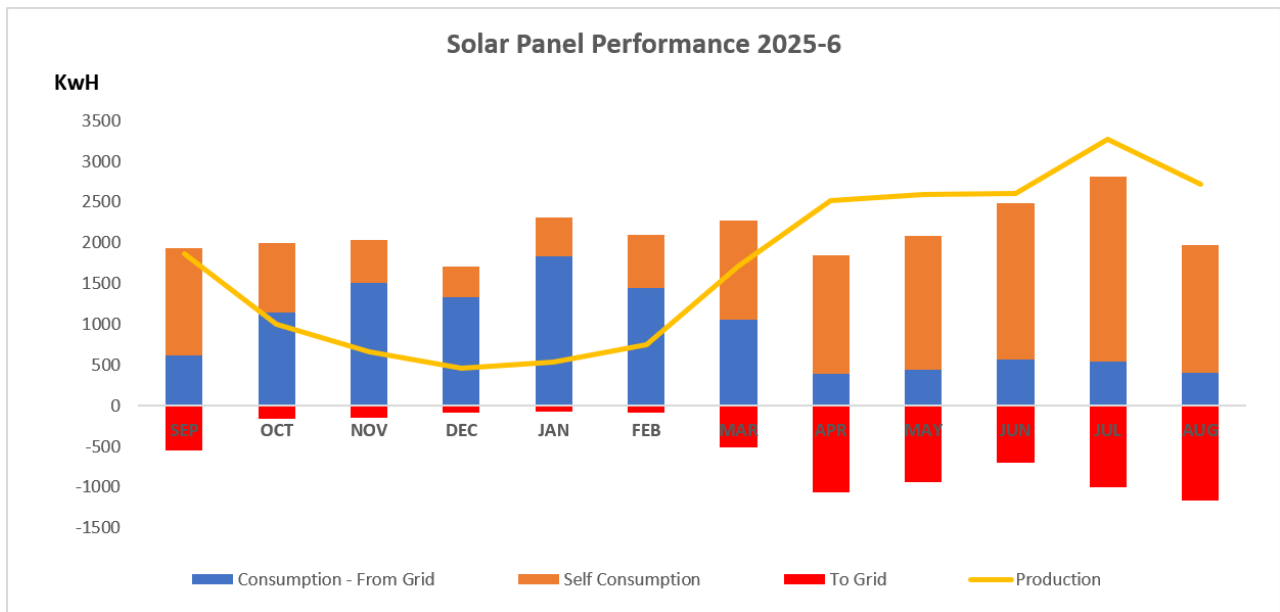


Although the gas meter has been changed (our third!) the failure for it read consumption continues to stump the finest minds at Octopus!



The good weather contributed to low consumption from the grid.

Solar



Another good solar month.

Budget vs. Actuals Month

August 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Zettle sales	3,309	4,655	-1,346	71%
Total Coffee Shop	3,309	4,655	-1,346	71%
Hall Hire				
Deposits	0		0	
Kitchen	100		100	
Main Hall	2,032	2,457	-425	83%
Meeting Room	428	370	58	116%
Serving	205	181	24	113%
Stage		0	0	
Total Hall Hire	2,764	3,008	-244	92%
Unapplied Cash Payment Income	-34		-34	
Total Income	6,039	7,663	-1,624	79%
COST OF SALES				
C/S Costs				
Coffee Machines	415	367	48	113%
Furniture and Equipment	23	20	3	116%
NI, Pension & Tax	918	882	36	104%
Other		0	0	
Supplies	2,244	1,303	940	172%
Wages	3,019	3,043	-24	99%
Total C/S Costs	6,619	5,615	1,004	118%
Zettle Usage Charge	45	60	-16	74%
Total Cost of Sales	6,663	5,675	988	117%
GROSS PROFIT	-624	1,988	-2,612	-31%
EXPENSES				
Maintenance		0	0	
Air Conditioning Service		0	0	
Boiler & Plumbing		0	0	
Decoration		0	0	
Fire & Security Alarms		0	0	
Fire Extinguishers & PAT		0	0	
Misc.		20	-20	
Repair & Maintenance	0	520	-520	0%
Stair Lift Service		46	-46	
Total Maintenance	0	586	-586	0%
Other Expenses				
Stationery & Expenses	10		10	
Total Other Expenses	10		10	
Utilities				
Auditors		0	0	
CCTV		0	0	
Cleaning	810	842	-32	96%
Cleaning Materials	75	78	-3	97%

				Total
	Actual	Budget	over Budget	% of Budget
Electricity	47	92	-46	51%
F.I.T.	-16	-120	104	13%
Total Electricity	31	-28	59	-112%
Gas	10	35	-25	29%
I.T.	56	49	7	115%
Pest Control	48	50	-2	96%
Public Licences		0	0	
Refuse Collection	100	90	10	111%
Telephone & Broadband	33	34	-1	97%
TV License	15	15	-0	100%
Water		0	0	
Window Cleaning	32	0	32	
Total Utilities	1,210	1,165	45	104%
Total Expenses	1,220	1,751	-531	70%
NET OPERATING INCOME	-1,844	237	-2,081	-779%
OTHER INCOME				
Other Income				
Book Exchange	8	15	-7	50%
Savings Account Interest		0	0	
Total Other Income	8	15	-7	50%
Total Other Income	8	15	-7	50%
NET OTHER INCOME	8	15	-7	50%
NET INCOME	£ -1,837	£252	£ -2,089	-730%

Budget vs. Actuals Year to Date

September 2025 - August 2026

	Actual	Budget	over Budget	Total % of Budget
INCOME				
Coffee Shop				
Bank Payments	650		650	
Zettle sales	63,309	55,860	7,449	113%
Total Coffee Shop	63,959	55,860	8,099	114%
Hall Hire	216		216	
Deposits	-50		-50	
Deposits Retained	25		25	
Kitchen	150		150	
Main Hall	30,947	29,484	1,463	105%
Meeting Room	4,599	4,440	159	104%
Servery	2,449	2,172	277	113%
Stage	29	190	-162	15%
Total Hall Hire	38,365	36,286	2,079	106%
Services	138		138	
Unapplied Cash Payment Income	0		0	
Total Income	102,462	92,146	10,316	111%
COST OF SALES				
C/S Costs				
Cash Adjustments	1		1	
Coffee Machines	2,904	2,266	638	128%
Furniture and Equipment	1,437	535	902	269%
NI, Pension & Tax	11,044	10,583	461	104%
Other	278	100	178	278%
Supplies	18,209	15,641	2,568	116%
Wages	36,371	36,516	-145	100%
Total C/S Costs	70,245	65,641	4,603	107%
Zettle Usage Charge	843	723	119	117%
Total Cost of Sales	71,087	66,365	4,723	107%
GROSS PROFIT	31,375	25,781	5,594	122%
EXPENSES				
Maintenance		0	0	
Air Conditioning Service	275	350	-75	79%
Boiler & Plumbing	2,589	125	2,464	2,071%
Decoration	420	500	-80	84%
Electrical Work	297		297	
Fire & Security Alarms	744	588	156	126%
Fire Extinguishers & PAT	170	200	-30	85%
Garden and Landscaping	115		115	
Misc.	590	240	350	246%
Repair & Maintenance	1,125	6,152	-5,027	18%
Stair Lift Service	184	183	1	100%
Total Maintenance	6,509	8,338	-1,829	78%
Other Expenses				
Misc.	165		165	

	Total			
	Actual	Budget	over Budget	% of Budget
Stationery & Expenses	23		23	
Total Other Expenses	188		188	
Unapplied Cash Bill Payment Expenditure	0		0	
Utilities				
Auditors	1,715	1,695	20	101%
CCTV	67	100	-33	67%
Cleaning	9,720	9,777	-57	99%
Cleaning Materials	1,042	915	127	114%
Electricity	2,584	2,173	412	119%
F.I.T.	-618	-840	222	74%
Total Electricity	1,967	1,333	634	148%
Gas	425	1,199	-775	35%
I.T.	1,527	816	711	187%
Pest Control	432	739	-307	58%
Public Licences	495	475	20	104%
Refuse Collection	1,233	1,080	153	114%
Telephone & Broadband	407	408	-1	100%
TV License	174	180	-6	97%
Water	651	664	-13	98%
Window Cleaning	224	198	26	113%
Total Utilities	20,079	19,580	499	103%
Total Expenses	26,776	27,918	-1,142	96%
NET OPERATING INCOME	4,599	-2,137	6,735	-215%
OTHER INCOME				
Other Income				
Book Exchange	145	180	-35	81%
Savings Account Interest	329	400	-71	82%
Total Other Income	474	580	-106	82%
Total Other Income	474	580	-106	82%
NET OTHER INCOME	474	580	-106	82%
NET INCOME	£5,073	£ -1,557	£6,630	-326%

Balance Sheet

As of September 1, 2026

	Total
FIXED ASSET	
Tangible assets	
Fixtures and fittings - accumulated depreciation	-37,998.68
Fixtures and fittings - cost	45,159.94
Freehold Property - Cost	1,124,586.31
Solar Panels - additions	5,500.15
Total Tangible assets	1,137,247.72
Total Fixed Asset	1,137,247.72
CASH AT BANK AND IN HAND	
Barclays Current Account	5,430.43
Barclays Savings Account	36,399.37
Cash	
Float	47.00
Petty Cash	0.00
Till	109.40
Total Cash	156.40
Zettle Cash Payments	0.00
Zettle liquid account	-1.31
Zettle/Paypal Bank	0.00
Total Cash at bank and in hand	41,984.89
DEBTORS	
Debtors	0.00
Total Debtors	0.00
CURRENT ASSETS	
Prepayments	225.12
Stock Asset	600.00
Total Current Assets	825.12
NET CURRENT ASSETS	42,810.01
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Creditors	0.00
Total Trade Creditors	0.00
Current Liabilities	
Accruals	2,102.11
VAT Control	-5,142.45
VAT Suspense	4,790.34
Zettle gift card	-11.65
Total Current Liabilities	1,738.35
Total Creditors: amounts falling due within one year	1,738.35
NET CURRENT ASSETS (LIABILITIES)	41,071.66
TOTAL ASSETS LESS CURRENT LIABILITIES	1,178,319.38
TOTAL NET ASSETS (LIABILITIES)	£1,178,319.38
CAPITAL AND RESERVES	
General fund - Restricted	0.00
General Fund - Unrestricted	1,170,331.00
Grant - Kitchen A/C - restricted	6,960.00

	Total
Grant - Solar Panels - restricted	0.00
Solar Panels - Cost	-15,124.96
Total Grant - Solar Panels - restricted	-15,124.96
Kitchen AC Unit - Cost	-5,788.16
Retained Earnings	21,941.50
Profit for the year	
Total Capital and Reserves	£1,178,319.38

Notes

Month:

Hall Hire: Income was down, although we had £1000 of unpaid invoices at the end of the month. We have a number of hirers who leave payment to the last minute, but as the end of month fell over a Bank Holiday weekend payment was not received on time.

Year: Driven in part by the ever improving sales in the coffee shop, we finished the year with a surplus of £5073, giving a budget improvement of £6630.