

TINTINHULL PARISH COUNCIL

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You are summoned to attend a Parish Council Meeting that will be held on **Monday 18th May 2026** at approx. 7.40pm, in the meeting room at Tintinhull Village Hall



Mrs H Bryant
Clerk to the Council.
13.5.26

AUDIO/VISUAL RECORDING AND PHOTOGRAPHY AT COUNCIL MEETINGS

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those who undertake the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act, the Public Order Act Part III (1986 as amended), the Equality Act 2010, the laws of libel and defamation and any subsequent legislation or regulations. Anyone wishing to record is requested to let the Chairperson of the meeting know prior to, or at the start of, the meeting and the recording should be overt (i.e. clearly visible to anyone at the meeting) and not disruptive.

PUBLIC QUESTION TIME

Subject to Standing Orders there is a time limit of 15 minutes for this section. Questions or comments will be noted or raised at the appropriate time on the agenda or become an agenda item for the next meeting. Persons may speak for not more than 3 minutes cumulative.

REPORTS FROM:

SOMERSET COUNCILLORS

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 1 ELECTION OF CHAIRMAN**
TO CONSIDER: the election of a Chairman for the forthcoming year.
The Chairman to sign a Declaration of Office Form
- 2 APOLOGIES FOR ABSENCE**
- 3 ELECTION OF VICE-CHAIRMAN**
TO CONSIDER: the election of a Vice-Chairman for the forthcoming year
- 4 CO-OPTION OF A COUNCILLOR TO FILL THE VACANCY ON THE COUNCIL**
- 5 TO RECEIVE ANY DECLARATIONS OF INTEREST AND APPROVE ANY DISPENSATIONS**
- 6 TO APPROVE THE MINUTES FOR THE MEETING HELD ON 20TH APRIL 2026**
(Draft minutes already circulated)
To consider: the approval of these minutes as a true record
- 7 CHAIRMANS COMMENTS**
- 8 PLANNING**
Two applications have been received regarding work on trees in a Conservation Area
- 9 TO APPOINT COUNCILLORS TO SPECIFIC AREAS OF RESPONSIBILITY**
To appoint Cllrs, parishioners/clerk to the following duties
FINANCE – previous Cllrs Creaney & Pullen
PLANNING – previous Cllr Fisher
MAINTENANCE CONTRACT – previous Cllr Creaney
NOTICE BOARDS - previous Cllr Creaney

RECREATIONAL GROUND – previous Cllr Creaney

SPORTS GROUND- previous Cllr Legg Mills and Fisher

ALLOTMENTS - previous Cllrs Pullen. Caretaker Ray Cox

SWIMMING POOL REPRESENTATIVE/TREASURER - previously Gerry Hunt

TREE WARDEN - Raef Johnson (Arborist)

WEB SITE - - previously Richard East, Cllr Knight and Cllr Creaney

TO CONSIDER: delegation to the Clerk in consultation with the above-named Portfolio Holders to oversee the day to day running of the above categories. (Local Government Act 1972 S101 applies)

10 TO APPOINT MEMBERS TO SERVE ON A PERSONNEL COMMITTEE

To Consider: Previous members: The Chairman and Vice Chairman, Cllrs Parris and Fisher

11 TO APPOINT MEMBERS TO SERVE ON THE VILLAGE HALL COMMITTEE (2-4 members)

To Consider: Previous member Cllrs Creaney and Cllr Cure

12 PAVILION AND SPORTS FIELD

Pavilion Bookings and updates

Football Agreement (attached)

To consider the updated Football Agreement can be signed

Dog fouling signs

To consider extra signs

Car Park direction sign

To consider

Advertising Boards at the Sports Ground (See attached)

To Consider

13 ALLOTMENTS

For 26/27 - 9 half allotments have been paid, 2 half allotments payment pending.
7 half allotments not rented

14 HIGHWAYS AND FOOTPATHS

15 SOMERSET COUNCIL ASSET & DEVOLUTION/ LOCAL COUNCIL NETWORKS

16 CLERKS REPORT AND CORRESPONDENCE

Letter received from Yeovil Quick Silver Community Group

17 NEW WEB SITE AND ACCESSIBILITY STATEMENT

Update

18 FINANCIAL MATTERS

Snap Shot of Bank and Investment account bank balances as at **12.5.26**

PC accounts: A/c – Current £25,979 Business Reserve £87,060 (£15,548 Youth Club Fund)

Charity: Recreation A/c: £16,111 (£10,722 Tennis Club funds)

Village Hall: Current £5,472 Business Reserve £27,039

To note on behalf of the Recreation Ground Charitable Trust and Charity Village Hall Charitable Trust

ONLINE PAYMENTS; CHEQUES FOR PAYMENT, FINANCIAL REPORT

To consider: that this Council approves the schedule of online payments/cheques and the Financial Report (including Bank Statement figures to **30.4.26**) subject to the requirements of our Risk Assessment Document

19 COUNCIL POLICIES, TERMS OF REFERENCE, RISK ASSESSMENTS

POLICIES TO NOTE

STANDING ORDERS – adopted 21st November 2016. Min No 755. Recommend to review in 26/27

FINANCIAL REGULATIONS –adopted 17.11.25 Min No 25/127. Recommend to review in 27/28
CODE OF CONDUCT – adopted 11.5.22 Min No 22/64. Recommend to review if legislation changes.
COMPLAINT PROCEDURE – adopted 26.4.21. Min No 21/59 Recommend to review in 26/27
PRIVACY POLICIES – adopted 20.2.23 Min No 23/212. Recommend to review in 26/27
INTERNAL AUDIT PLAN – adopted 16.1.23 Min No/195 It is recommended to review if a change of Internal Auditor
EFFECTIVENESS OF INTERNAL AUDIT – adopted 19.1.26 Min No. 26/163 It is a must to review each year
COMMUNICATIONS POLICY – adopted 21.11.22 Min No 22/167. Recommend to review in 26/27
SOCIAL MEDIA POLICY – adopted 21.11.22 Min No 22/167. Recommend to review in 26/27
PROTOCOL POLICY WHEN MEETING WITH DEVELOPERS – adopted 18.10.21 Min No 21/151. Recommend to review in 26/27
CASUAL VACANCY POLICY – adopted 18.10.21 Min No 21/151. Recommend to discard the policy
DISCIPLINARY POLICY – adopted 16.8.16. Min No 711. Recommend to review in 26/27
GRIEVANCE POLICY – adopted 16.8.16. Min No 711. Recommend to review in 26/27
BULLYING AND HARRASSMENT - adopted 16.8.16. Min No 711. Recommend to review in 26/27
AUDIO/VISUAL RECORDINGS POLICY – adopted 18.10.21. Min No 21/151 Recommend to review if legislation changes.
Publication Scheme – adopted 15.12.25 Recommended to review each year
General Data Protection – adopted 15.12.25 Recommended to review each year
Information Technology - adopted 15.12.25 Recommended to review each year

TERMS OF REFERENCE FOR COMMITTEES AND WORKING PARTIES

PERSONNEL COMMITTEE – adopted 21.5.12. Min No 297. Recommend to review in 26/27

RISK ASSESSMENTS

GENERAL AND FINANCIAL – adopted 19.1.26 Min No. 26/163. It is a must to review every year
SWIMMING POOL – Recommend to review before the swimming pool is opened each year
PAVILION – adopted 20.1.25 Min No. 25/151 Recommend to review in 26/27
RECREATION GROUND- SSDC carries out a monthly risk assessment on the play equipment. The Play Inspection Company carries out a yearly Recreational Field inspection.
SPORTS FIELD – adopted 16.9.24 Min No. 24/88. Recommend to review in 26/27
FESTIVE LIGHTS – adopted 18.11.24 Min No. 24/124 Recommend to review every year
To consider: to accept the above recommendations with respect to a review schedule. Reviews can be carried out earlier if there are legislation changes, advised by NALC or the Council, a Cllr or the Clerk requests a review.

ASSET INVENTORY – 25/26

Attached